



CITY OF OTTAWA

Community Development Department
301 W. Madison Street, Ottawa, Illinois 61350
815-433-0161
www.cityofottawa.org

For Office Use:
Permit: _____
Date Issued: _____
Permit Fee: _____
Payment Method:
___ Cash ___ Check ___ CCard

CARGO CONTAINER APPLICATION

(Please Print Clearly)

Property Owner: _____ Project Address: _____

Owner Phone: _____ Email: _____

Business Owner: _____ Email: _____

Address: _____ City, ST, Zip _____ Phone: _____

Number of Cargo Containers Requested: _____

Dimensions of Cargo Containers: Length _____ Width _____ Height _____

- Containers Intended Use: Temporary Storage For Construction Purposes (180 day maximum)
- Temporary Accessory Commercial Storage (90 day maximum)
- Permanent Industrial/Light Industrial Storage

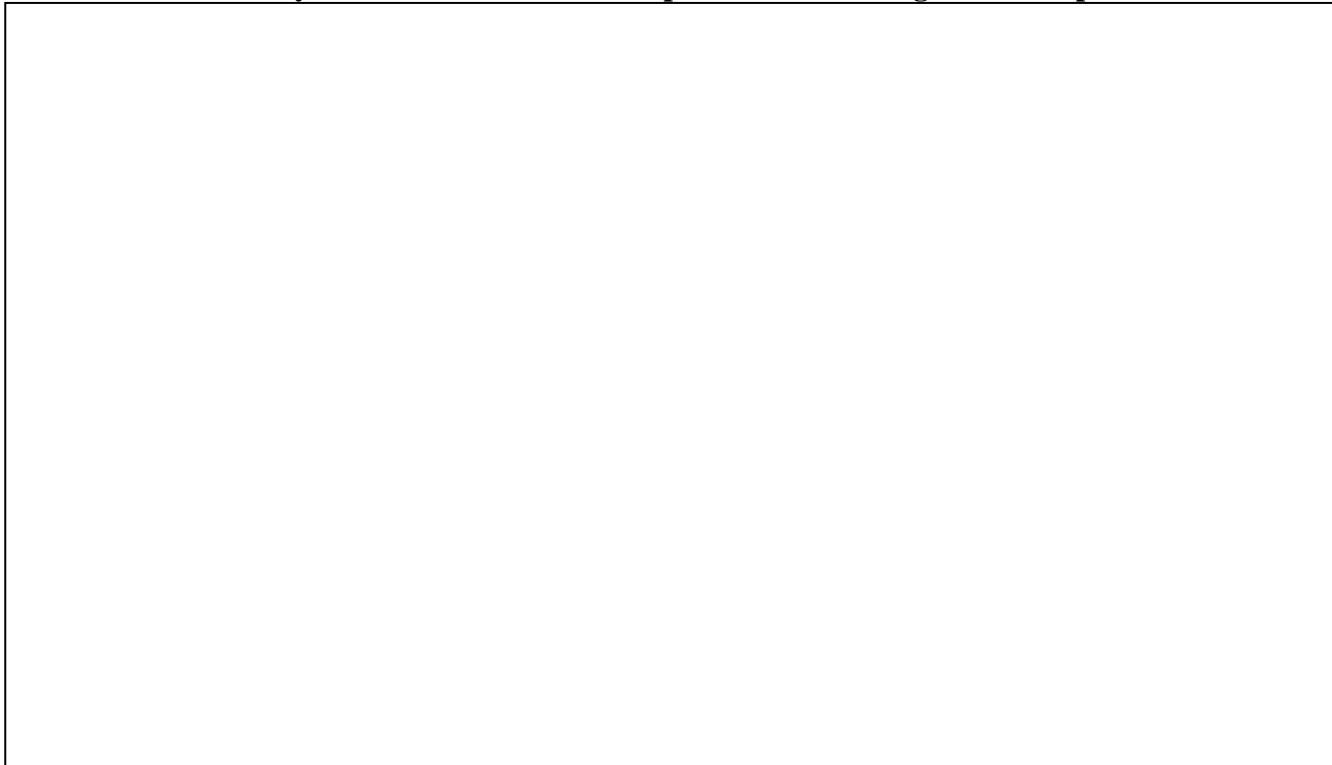
Date of Anticipated Delivery: _____ Date of Anticipated Removal: _____

Cargo containers are not to be used for anything other than storage. Containers used for other purposes must meet building code requirements, which requires verification on a set of plans that are signed and sealed by a licensed Illinois design professional. They are required to obtain a building permit, not a cargo container permit.

- (1) *Permitted uses.* Cargo containers are prohibited in all zoning districts except as prescribed below:
- Cargo containers are permitted as an accessory structure for storage purposes only in zoning districts "D" (office, research, and light industrial district) and "E" (industrial district).
 - Cargo containers are permitted as a temporary accessory structure for storage during nonresidential construction if a temporary use permit is issued pursuant to the requirements set forth below.
 - Cargo containers are permitted as a temporary accessory structure for storage purposes only in zoning districts "C-2" (general business district), "C-3" (special business district), "C-4" (central core business district), and "C-5" (secondary central business district).
- (2) *Location of Cargo Containers on the Parcel.*
- Any cargo containers authorized in the City of Ottawa may not be located in the front yard and must be located on the lot or parcel in a location to minimize the visual impact to adjacent properties and right-of-ways.
 - Cargo containers will not be located within any required setback of their zoning district
 - Prior to issuance of a temporary use permit, the building official must approve the placement of the cargo container on the lot or parcel.
 - A cargo container placed on a lot or parcel for non-residential construction purposes, must be placed on the parcel or lot where the construction is being conducted.
- (3) *Temporary Use Permit Application and Fee.* A Temporary Use Permit is required for cargo containers to be used for non-residential construction storage or as a temporary accessory structure used for storage only.
- Fee.* The application must also include a fee of fifty dollars (\$50.00).
 - Length of Permit.*
 - A temporary non-residential construction permit will be valid for a maximum of 180 days, beginning the first day the cargo container is placed on the property. A temporary permit may be extended for construction projects exceeding 180 days. The permit will be automatically revoked upon the completion of the construction or the issuance of an occupancy permit, whichever occurs first, and the cargo container(s) must be immediately removed.
 - A temporary accessory structure permit will be valid for a maximum of ninety (90) days per calendar year.
- (4) *Prohibited Uses.*
- Cargo containers used as mini-warehouse storage, off-premises warehouse storage or any form of rental storage is not permitted in any zoning district.
 - Stacking of cargo containers is prohibited.
 - Materials stored in cargo containers may not include any hazardous materials.

Please use the box below to demonstrate the location of the proposed container(s) on your property. The sketch should include the property dimensions, any structures on the property, pin locations, the proposed setback distances of containers (from the property lines and any other structures, roads/alley/sidewalks, etc.). A north arrow should be indicated on your sketch. An aerial image can also be used to demonstrate proposed location of containers.

The City will not review or issue a permit if a site diagram is not provided



I, the undersigned, certify that if a permit is issued to me, I will comply with all provisions of all applicable local, state, and federal regulations and shall perform all work, or cause all work to be performed according to the provisions of all City Ordinances and applicable laws. I, or my agent, shall personally supervise the work and shall do or cause to have done said work according plans, specifications and other written information supplied as part of this application. I am familiar with the applicable ordinances and the provisions thereof and in signing this application do willingly become responsible for all work accomplished under the permit by all contractors, trades people, and workers. I understand the conditions of the permit and I will call for any necessary inspections required under this permit.

Printed Name (Owner / authorized agent for owner)

Signed Name

Date

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating thereto, and find the same to be in accordance with the provisions of the Local Ordinance, relating to the placement of cargo containers, and that the same has been **APPROVED / DENIED** and entered in the records this date.

Building Official

Date