
**Board of Fire and Police Commissioners
May 8, 2024, Minutes**

Present:

Kenneth Brown
Tim McTaggart
Chief Brent Roalson
Captain Mike Cheatham
Captain Kyle Booras

Chief Brian Bressner
Commissioner Tom Ganiere
Brienne Petersen

Ken Brown called the meeting to order at 10:08 a.m.

Public Comment

None

Minutes

Moved by Ken Brown second by Tim McTaggart, to approve the minutes of the April 10, 2024, executive session meeting as written. All ayes. Motion passed.

Moved by Ken Brown second by Tim McTaggart, to approve the minutes of the April 10, 2024, meeting as written. All ayes. Motion passed.

Pre-Employment Exams/Drug Test Updates

There was discussion of the current protocol for pre-employment medical and drug screens with OSF. OSF also requested a listing of the physical duties of the Police Officer position to better aid them in the medical screening. This was provided to OSF. OSF recommended changing from a urine sample to a hair sample for the drug screen and the board agrees with this recommendation.

Police Hiring

There are two Officers at the academy as of May 6, 2024. There is nothing to report currently.

New Business

None

Old Business

The Fire Department wanted to recap and review dates for promotional testing and oral interviews. Oral interviews for the Lieutenant classification will be held August 8, 2024, and oral interviews for the classification of Captain will be held on August 9, 2024, and times have yet to be determined. The written exam for both classifications will be held August 23, 2024, from 1pm-3pm.

The Police Department also recapped and reviewed dates for their promotional exam and oral interviews. Oral interviews for the Captain classification will be held October 25, 2024. Oral Interviews for the Corporal classification will be held October 29, 2024, and October 31, 2024. Times have not been determined yet for these interviews. The written exam for the classification of Captain will be held from 3pm-5pm on November 1, 2024. The written exam for the classification of Corporal will be held from 6pm-8pm on November 1, 2024.

The initial register should be ready by November 5, 2024, since there will be a 10-day period for candidates to submit for preference points, the November 13th meeting will be rescheduled for November 18, 2024. This will allow the board to award preference points at the meeting and not have to hold a special meeting.

Correspondence

None

Next meeting is scheduled for June 12, 2024, at 10:00 a.m.

Adjournment

Moved by Tim McTaggart, second by Ken Brown, to adjourn at 10:38 a.m. Motion passed.

Respectfully submitted,

Brianne Petersen
Human Resource Director

<u>Eligibility Register</u>	<u>Expiration Date</u>	<u>Register Adopted</u>
Patrol Officer	November 9, 2025	
Police Officer-Lateral Transfer	Exhausted December 13, 2023	
Police Sergeant	October 11, 2026	
Police Captain	November 15, 2024	
Police Corporal	November 15, 2024	
Firefighter	July 6, 2025	
Fire Lieutenant	September 20, 2024	
Fire Captain	September 20, 2024	