

Special Events Application for Temporary Flexible Banner, Ribbons/Light Posts in The City of Ottawa, Illinois

Park Banner locations:

Jordan Block (area by Art Pallet), **Kiwanis Park**, and **Washington Square Locations:** 1. Southwest corner of Washington Square Park (LaSalle & Lafayette) 2. Northwest corner of Washington Square Park (LaSalle and Lafayette across from OSB) 3. Northeast corner of Washington Square Park (Riddick Mansion) 4. Southeast corner of Washington Square Park (across from Church)

Name & Phone Number of Applicant: _____

Special Event Applicant is Advertising: _____

Location: _____

Date of Issuance: _____

Date of Expiration: _____

Policy Information.

1. Application is based on a "first come, first served" basis.
2. The period is limited to 14 days Maximum.
3. No flashing lights or moving parts are permitted.
4. A flexible banner does not exceed 50 square feet.
5. It is the applicant's responsibility to remove the flag/banner.

The undersigned agrees to indemnify and keep harmless to the City of Ottawa, from any suits, damages, costs, expenses, and attorney's fees, that may be brought or sustained by said City, for or on account of injuries or damages sustained by any person, occasioned by the granting of the permission asked for herein, or the construction, installation, or maintenance of said sign. The undersigned agrees to perform the work with all applicable City Ordinances.

Applicant signature: _____

Date: _____