

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
March 1, 2019

Present: Phil McNally
Jack Mitchell
Jim Reilly
Rob Schmidt
Rich Burton
Kim Czyz

Phil McNally called the meeting to order at 2:06 p.m.

Moved by Jim Reilly, second by Rob Schmidt to approve the December 4, 2018 minutes as written. All ayes. Motion passed.

Public Comment

None.

The Commission received a request from Commissioner James Less to fill a vacancy for Public Works Parks Division.

Moved by Rob Schmidt, second by Jim Reilly to hire the next eligible candidate on the current General Labor/Building Maintenance Eligibility Register. All ayes. Motion passed.

The Commission received a request from Commissioner James Less to fill two vacancies for Public Works-Streets Division, following the mandatory 10 day in house notice for current employees.

Moved by Phil McNally, second by Jack Mitchell to hire the next two eligible candidates on the current General Labor/Building Maintenance Eligibility Register following the mandatory 10 day in house notice for current employees. All ayes. Motion passed.

Kim advised the Commission that the Water/Wastewater exam is scheduled for March 20, 2019 at 6:00 p.m. at IVCC Ottawa Center.

Moved by Jack Mitchell, second by Rob Schmidt to adjourn into executive session at 2:20 p.m.:

Jack Mitchell Aye
Phil McNally Aye
Jim Reilly Aye
Rob Schmidt Aye
All ayes. Motion passed.

Reconvene into open session at 2:40 p.m.

Moved by Rob Schmidt, second by Jack Mitchell to table all disciplinary matters pending clarification pursuant to Section 11.7 of the current Civil Service Rules and Regulations. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to adjourn the meeting at 2:56 p.m.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Telecommunicator
Vehicle Maintenance
General Labor/Building Maintenance
General Office
Water and Wastewater

Expiration Date

April 9, 2020
December 4, 2020
December 11, 2019
December 11, 2019
Exhausted 01/2019