

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
November 12, 2019

Present: John Armstrong (arrived at 9:09 a.m.)
Maribeth Manigold
Phil McNally
Jim Reilly
Kim Czyz

Phil McNally called the meeting to order at 8:36 a.m.

Public Comment

None.

Public Comment policy

This item tabled to be discussed at a future meeting.

Moved by Maribeth Manigold, second by Jim Reilly to approve the October 24, 2019 minutes as written. All ayes. Motion passed.

The water/wastewater eligibility register is now exhausted. The first candidate on the recent list declined the position. The remaining candidate has accepted the position and is in the process of completing the pre-employment requirements. This test will be scheduled to be administered in late January/early February, depending on availability of IVCC.

Moved by Jim Reilly, second by Maribeth Manigold to adjourn into executive session at 8:41 a.m. pursuant to 5 ILCS 140/7(j)(i):

Phil McNally:	Aye
John Armstrong:	Aye
Jim Reilly:	Aye
Maribeth Manigold:	Aye

All ayes. Motion passed.

Reconvene from executive session at 9:20 a.m.

Moved by Phil McNally, second by Jim Reilly to eliminate the behavioral exam for all classifications, excluding telecommunicator exam) since there will now be an oral interview component. All ayes. Motion passed.

Moved by Jim Reilly, second by Maribeth Manigold to modify the general labor/building maintenance exam, eliminating six (6) questions, rewording one (1) question and adding eight (8) questions, as discussed in executive session. All ayes. Motion passed.

Moved by Jim Reilly, second by Maribeth Manigold that IVCC will perform the score compilation of the written exam and oral exam scores for all classifications, excluding telecommunicators. All ayes. Motion passed.

Moved by Jim Reilly, second by Maribeth Manigold to adjourn the meeting at 9:20 a.m.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Telecommunicator
Vehicle Maintenance
General Labor/Building Maintenance
General Office
Water and Wastewater

Expiration Date

April 9, 2020
December 4, 2020
December 11, 2019
December 11, 2019
Exhausted 11/2019