

CIVIL SERVICE COMMISSION
City of Ottawa
301 West Madison Street
Ottawa, Illinois 61350

March 15, 2022 Minutes

Present: Maribeth Manigold
Phil McNally
Jim Reilly
Rob Schmidt
Kim Czyz – City Staff

Phil McNally called the meeting to order at 2:37 p.m.

Public Comment: None

Moved by Maribeth Manigold, second by Rob Schmidt that the minutes of the February 16, 2022 meeting be approved as written. All ayes. Motion passed.

Veteran Preference Points

Veteran preference points were requested and the appropriate documentation received from two candidates on the General Labor/Building Maintenance Initial Eligibility register.

Moved by Jim Reilly, second by Rob Schmidt to award five (5) Veteran preference points to Michael Newman and Brian Sember and for the General Labor/Building Maintenance Final Eligibility Register. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to adopt the General Labor/Building Maintenance Final Eligibility Register as shown below effective March 15, 2022. All ayes. Motion Passed.

| | | | |
|----------------------|-------|----------------------|-------|
| 1. Michael Newman | 86.18 | 5. Jeremy DeBernardi | 82.68 |
| 2. Brian Sember | 85.74 | 6. Robert Brockman | 82.32 |
| 3. Benjamin Marshall | 84.96 | 7. Rusty Knudson | 81.34 |
| 4. Shane Clark | 83.98 | 8. Timothy Less | 80.34 |

Annual Report to City Council

Moved by Maribeth Manigold, second by Rob Schmidt to approve the annual report to be submitted to the City Council. All ayes. Motion passed.

Review and Discussion of Letter to City Council

The Commission reviewed the letter to the City Council regarding the functionality of the Civil Service Commission. Jim (Reilly) will make the discussed modifications and provide a revised draft for the Commission to review and possibly adopt at the next meeting.

CIVIL SERVICE COMMISSION
City of Ottawa
301 West Madison Street
Ottawa, Illinois 61350

Adjournment

Moved by Maribeth Manigold, second by Rob Schmidt to adjourn the meeting at 3:34p.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Telecommunicator
Vehicle Maintenance
General Labor/Building Maintenance (Public Property)
General Office
Water and Wastewater (Public Utilities)

Expiration Date

August 5, 2023
October 4, 2023
March 15, 2024
March 7, 2024
March 7, 2024