

**CIVIL SERVICE COMMISSION**  
City of Ottawa  
301 West Madison Street  
Ottawa, Illinois 61350

August 3, 2022 Minutes

Present: John Armstrong  
Maribeth Manigold  
Jim Reilly  
Captain Mike Cheatham  
Chief Brent Roalson  
Brienne Petersen – City Staff  
Kim Czyz – City Staff

Guest: Commissioner Tom Ganiere

Meeting called to order at 8:40 a.m.

Public Comment: None

Moved by Maribeth Manigold, second by John Armstrong that the minutes of the April 25, 2022 meeting be approved as written. All ayes. Motion passed.

**Telecommunicator Exam**

Ottawa Police Department has advised the Commission that the current Telecommunicator Final Eligibility Register is exhausted.

Kim provided dispatch testing information from IO Solutions. The Board of Fire and Police Commissioners has recently started using IO Solution exams with good results.

Chief Roalson reviewed the two exams provided by IO Solutions (DSI and NPSDSI). It is his recommendation that the Commission use the NPSDSI exam.

Moved by Jim Reilly, second by Maribeth Manigold to administer the IO Solutions NPSDSI exam for the upcoming telecommunicator written exam. All ayes. Motion passed.

Moved by Jim Reilly, second by Maribeth Manigold to schedule the Telecommunicator exam on September 12, 2022 at 5:30 p.m. at City Hall. All ayes. Motion passed.

**Adjournment**

Moved by Jim Reilly, second by Maribeth Manigold to adjourn the meeting at 8:55 a.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz  
Administrative Assistant to the Mayor

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**Eligibility List Summary**

**Classification**

Telecommunicator  
Vehicle Maintenance  
General Labor/Building Maintenance (Public Property)  
General Office  
Water and Wastewater (Public Utilities)

**Expiration Date**

Exhausted  
October 4, 2023  
March 15, 2024  
March 7, 2024  
March 7, 2024