

**CIVIL SERVICE COMMISSION**  
City of Ottawa  
301 West Madison Street  
Ottawa, Illinois 61350

October 4, 2022 Minutes

Present:

John Armstrong  
Richard Nesti  
Jim Reilly  
Chief Brent Roalson

Gregg Dodd, Ottawa Telecommunicator  
Brienne Petersen – City Staff  
Kim Cxyz – City Staff

Meeting called to order at 8:10 a.m.

Public Comment: None

Moved by John Armstrong, second by Richard Nesti that the minutes of the August 3, 2022 meeting be approved as written. All ayes. Motion passed.

Discussion regarding naming a President of the Commission.

The Civil Service Statute does not address the election of officers; however, the City's municipal code states that the Civil Service Commission shall elect the necessary officers to carry out the purpose of the statute. (Sec. 2-453). Therefore, the members can elect a new president. At a future meeting, this item can be placed on the published agenda to take formal action.

**Telecommunicator Final Eligibility Register**

One candidate submitted a DD214 for Veteran Preference points from the Initial Telecommunicator Eligibility Register. State statute requires:

(65 ILCS 5/10-1-16) (from Ch. 24, par. 10-1-16)

Sec. 10-1-16. Veteran's preference. Persons who were engaged in the active military or naval service of the United States for a period of at least one year and who were honorably discharged therefrom and all persons who were engaged in such military or naval service who are now or may hereafter be on inactive or reserve duty in such military or naval service, not including, however, persons who were convicted by court-martial of disobedience of orders, where such disobedience consisted in the refusal to perform military service on the ground of alleged religious or conscientious objections against war, shall be preferred for appointments to civil offices, positions, and places of employment in the classified service of any municipality coming under the provisions of this Division 1, provided they are found to possess the business capacity necessary for the proper discharge of the duties of such office, position, or place of employment as determined by examination. For purposes of this Section, if a person has been deployed, then "active duty military or naval service of the United States" includes training and service school attendance, as defined in 10 U.S.C. 101(d), which is ordered pursuant to 10 U.S.C. 12301(d).

In that the candidate served less than one year, no Veteran preference points can be awarded.

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Moved by John Armstrong, second by Richard Nesti that the Final Telecommunicator Eligibility Register be adopted as shown below. All ayes. Motion passed.

1.	Shelby Doggett	92.73	7. Sarah Kelly	81.82*
2.	Courtney Koloen	90.91	8. Jaclyn Mertel	78.18*
3.	William Bennett Jr.	89.09	9. Julie Roth	78.18*
4.	Hailey Rosales	87.27*	10. Mia Antolik	78.18*
5.	Melinda Jahp	87.27*	11. Rachel Rosenkranz	70.91
6.	Jessica Wackerlin	81.82*		

Discussion regarding letter dated May 2, 2022 sent to City Council concerning the abolishment of Civil Service.

**Adjournment**

Moved by Jim Reilly, second by John Armstrong to adjourn the meeting at 8:45 a.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz  
Administrative Assistant to the Mayor

**Eligibility List Summary**

**Classification**

Telecommunicator  
Vehicle Maintenance  
General Labor/Building Maintenance (Public Property)  
General Office  
Water and Wastewater (Public Utilities)

**Expiration Date**

October 4, 2024  
October 4, 2023  
March 15, 2024  
March 7, 2024  
March 7, 2024