

**Board of Fire and Police Commissioners  
September 8, 2021 Minutes**

Present: Ken Brown  
Steve Malinsky  
David Manigold  
Chief Andy Borkowski  
Captain Mike Cheatham  
Chief Brent Roalson  
Kim Czyz

David Manigold called the meeting to order at 11:01 a.m.

**Minutes**

Moved by Steve Malinsky second by Ken Brown, to approve the minutes of the August 13, 2021 meeting as written. All ayes. Motion passed.

**Public Comment**

None.

**Terminate Firefighter Eligibility List**

The Final Eligibility Register for Fire Fighter posted on August 13, 2021 was reviewed with updates on all of the candidates on the list. At this point all of the candidates have been declined a conditional job offer, or did not have all of the requirements needed. The Board currently has a request to hire a firefighter from Commissioner James Less, however Chief Borkowski advised the Board that there are no openings for the training academy until 2022. The Board will determine at a later date when to set an exam date for entry level firefighters.

Moved by Ken Brown, second by Steve Malinsky that the names on the Firefighter Final Eligibility Register dated August 13, 2021 be stricken and that the list be terminated as exhausted effective September 8, 2021. All ayes. Motion carried.

**Correspondence**

The Board received a request from Fire Lieutenant Kevin Theis for Veteran preference points for the Fire Captain Eligibility register.

Moved by Ken Brown, second by Steve Malinsky to award 3.5 Veteran preference points to Kevin Theis' score on the Fire Captain Initial Eligibility Register score, giving him a final score of 83.81.

The Board received a letter from Police Officer Corporal Wesley Pender to take the Sergeant promotional exam. Corporal Pender was promoted to the rank of Corporal August 13, 2021, and had previously registered to take the Corporal exam. Corporal Pender will be allowed to take the Sergeant promotional exam.

The Board received a letter from Police Sergeant Scott Cruz withdrawing from the promotional exam for Captain.

The Board received a letter from Police Officer David Hallowell withdrawing from the promotional exam for Corporal.

### **Fire Promotion Eligibility Registers**

Moved by Ken Brown, second by David Manigold that the Final Fire Promotional Eligibility Registers be adopted as shown below, to be posted and effective September 20, 2021. All ayes. Motion passed.

#### **FINAL ELIGIBILITY REGISTER - LIEUTENANT**

1. Ryan Tieman	89.58
2. Ryan Burke	81.28
3. Cameron Lair	75.30
4. Devin Fleming	73.55

#### **FINAL ELIGIBILITY REGISTER – CAPTAIN**

1. Michael Mills	93.38
2. Kevin Theis	88.31
3. Adam Wampler	85.87
4. Barry Russell	80.05

### **New Business**

David Manigold has resigned from the Board effective September 8, 2021. David was originally appointed to the Board November 21, 2001, and was nominated Chairman June 10, 2005.

David Manigold nominates Kenneth D. Brown as Chairman of the Board.

Moved by David Manigold, second by Steve Malinsky that Kenneth D. Brown is the Chairman of the Board of Fire and Police Commissioners effective today. All ayes. Motion passed.

David Manigold nominates Steven Malinsky as Secretary of the Board.

Moved by David Manigold, second by Ken Brown that Steven Malinsky is the Secretary of the Board of Fire and Police Commissioners effective today. All ayes. Motion passed.

### **Old Business**

#### **Rules and Regulations**

Moved by Steve Malinsky, second by Ken Brown that Chapter IV, Section 1 of the current Rules and Regulations be amended, adding items G and H as shown below, regarding eligibility to participate in Police promotional examinations. All ayes. Motion passed.

**CHAPTER IV – PROMOTIONAL EXAMINATIONS Section 1 – GENERAL**

Police Department:

F. In order to be eligible for promotion to rank of Corporal patrolmen must meet the minimum qualification of three years of active consecutive service within the Ottawa Police Department from the date of hire on or before applications are closed for promotions.

G. In order to be eligible for promotion to rank of Sergeant, applicants must meet the minimum qualification of 18 months of active consecutive service at the rank of Corporal within the Ottawa Police Department on or before applications are closed for promotion.

H. In order to be eligible for promotion to rank of Captain, applicants must meet the minimum qualification of 12 months of active consecutive service at the rank of Sergeant within the Ottawa Police Department on or before applications are closed for promotion.

Upcoming testing dates:

Sept. 22, 2021	Police Promotion Written Exam-Corporal	3:00 p.m.	@ IVCC Ottawa Center
Sept. 22, 2021	Police Promotion Written Exam-Sgt./Captain	6:00 p.m.	@ IVCC Ottawa Center
Sept. 25, 2021	Police Promotion Oral Interview-Corporal	8:00 a.m.	@ OPD
Oct. 2, 2021	Police Promotion Oral Interview-Sgt./Capt.	8:00 a.m.	@ OPD

The police promotional written exam was scheduled to be administered at IVCC Ottawa Center. IVCC recently mandated that anyone using IVCC facilities must either shown proof of vaccination or provide a negative COVID test taken no more than 5 days prior to the date of entry on to the property. Four of the police officers participating in the promotional exam are not vaccinated. The Board will change the location of the exam to Parkview Community Center, 1810 Seneca Drive, Ottawa. Also, with the recent addition and withdrawals from the exams, the oral interview schedule will be revised accordingly. All candidates will be notified via U.S.P.S. of the change in location for the written exam on September 22, 2021, and the change in the oral interview schedule for September 25 and October 2, 2021. Chief Roalson will also post this information at the police station.

The next meeting is scheduled for October 13, 2021, at 11:00 a.m.

**Adjournment**

Moved by David Manigold, second by Ken Brown to adjourn at 11:38 p.m. Motion passed.

Respectfully submitted,

Kim Czyz  
Administrative Assistant to the Mayor

<u>Eligibility Register</u>	<u>Expiration Date</u>
Patrol Officer	February 11, 2023
Police Sergeant	November 14, 2021
Police Captain	November 14, 2021
Police Corporal	November 14, 2021
Firefighter	Terminated September 8, 2021
Fire Lieutenant	September 19, 2021
Fire Captain	September 19, 2021