

O T T A W A VISITORS CENTER

**Board Meeting Minutes
February 25th, 2019**

Present: Chair Matt Skelly, Vice Chair Hank Wolf, Secretary Karen Zemann, Executive Director Curt Bedei, Scott Struchen, Heather Johnson, Mary Beth LeSeure, Chamber Director Boyd Palmer, Caitlin Parker, Tom Justice, Sean Hodge, City Liaison Reed Wilson **Absent:** Treasure DeWayne Cronkright, Kevin Bressendorf, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio)

Meeting Called To Order 5:00pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
City Report- Wilson	New welcome sign near I-80 – OVC property	N/A	N/A
Chamber Report - Palmer	Reed and Nathan Watson met about CL Enterprises projects, Oktoberfest scheduled for September 21 st , Old Centru Bank on Madison st, Mayor debate on Feb 26 th , Candidates night March 7 th , 50-70k space for Industrial site warehouse	N/A	N/A
Next Board Meeting	February 25th, 2019	N/A	N/A

Next Committee Meetings	Wednesday, Feb 13th, 2019– Operations 2p, Marketing 3p, Finance emailed – Meetings will be canceled or rescheduled due to Curt being in Springfield for Lobby Day.	N/A	N/A
Review of Minutes		1. Moved by Karen Zemmann 2 nd by Caitlin Parker	1. Motion to accept the meeting minutes from Feb 7 th , 2019 (make-up meeting from Jan 28 th 2019). Motion carried
Old Business	<ol style="list-style-type: none"> 1. CLE, L-D Mural – Mayor is looking into re-location options 2. Grants – Curt presented on the MPP grant. The marketing promotions grant would allow for greater marketing options to help promote Ottawa and events. It's a 50/50 match. OVC would be reimbursed in August, half of what is spent towards the grant. 3. OVC Board Nomination – no new nominations at this time. 	2. Moved by Tom Justice 2 nd by Scott Struchen	2. Motion to allow the Director to spend up to \$45k towards marketing with the MPP grant. Motion Carried.

New Business	<p>1. Budget – The 2019-20 budget for the OVC was presented after meeting with DeWayne and the City last week. It includes a 10% increase for 1yr with the City of Ottawa.</p> <p>2. OVC Board Re-Appointment/ Officers. Hank Wolf and Scott Struchen will complete their 1st term at the end April. They are willing to continue with their second term.</p>	<p>1. Moved by Tom Justice 2nd by Scott Struchen</p> <p>2. Moved by Mary Beth LeSeure 2nd by Sean Hodge</p>	<p>1. Motion to accept the budget and present to the City. Motion carried.</p> <p>2. Motion to re-appoint Hank Wolf and Scott Struchen for their 2nd term on the OVC Board. Motion Carried</p>
Directors Report	Easement of property notice for next meeting, State of OVC address, New Billboard on I80, Lobby Day in Springfield March 12-13, Mural meeting March 26	N/A	N/A
Committee Report	Operations – Marketing – Finance emailed –	Moved by Karen Zemann 2 nd by Tom Justice	Motion to place January 2019 Finance report on file. Motion carried.
Adjournment	5:50pm	1. Moved by; Mary Beth LeSeure 2 nd by Scott Struchen	Motion to adjourn. Motion carried

Executive Session			

Minutes submitted by Karen Zemmann and typed by Curt Bedei, Meeting, February 25th, 2019 - Quorum was established