

O T T A W A VISITORS CENTER

**Board Meeting Minutes
July 22, 2019**

Present: Chair: Matt Skelly, Vice Chair: Hank Wolf, Secretary: Caitlin Parker, Michael Cage, Sean Hodge, Heather Johnson, Tom Justice, Mary Beth LeSeure, Executive Director: Curt Bedei, City Liaison: David Noble, and Chamber Director: Boyd Palmer. **Absent:** Kevin Bressendorf and Scott Struchen

Meeting Called To Order 5:01pm

| Subject | Discussion | Decision | Next Steps – Motion |
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| Public Comments | Peg Breslin, Chair of the Mural Committee, provided an update on the John Pugh mural on the Central Life Building. | Moved by Heather Johnson, 2 nd by Hank Wolf | Motion to required John Pugh to sign an extension to the contract stating completion of the mural will take place by August 31, 2019. Upon signing the extension and arriving in Ottawa, he will receive a \$9,000 advance on the \$16,334.34 completion payment. Upon completion of the mural, the final payment will be \$7,334.34. |

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| City Report- Noble | Anthony Place, Dollar General, Ottawa Millwork, Ottawa YMCA, Roxy Cinemas, Clover, Industrial Park, Canal Re-Watering, Water Line, Rt. 23 Resurfacing, and Rt. 71 water main. | N/A | N/A |
| Chamber Report - Palmer | Econ. Development, Buxton, Strategic Planning, Starved Rock Community Foundation, Iniga opening, and Project Green. | N/A | N/A |
| Next Board Meeting | August 26, 2019 | N/A | N/A |
| Next Committee Meetings | Wednesday, August 14, 2019– Operations 2p, Marketing 3p, Finance emailed | N/A | N/A |
| Review of Minutes | | 1. Moved by Tom Justice 2 nd by Mary Beth LeSeure | 1. Motion to accept the meeting minutes from June 17, 2019. Motion carried. |

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| Old Business | <ol style="list-style-type: none"> 1. CLE, L-D Mural – No update 2. Central Life Mural – Public Comment 3. OVC Board Re-Appointment/ Officers. | <ol style="list-style-type: none"> 3. Moved by Caitlin Parker 2nd Sean Hodge | <ol style="list-style-type: none"> 3. Motion to nominate Tom Justice for Treasurer. Motion carried. |
| New Business | <ol style="list-style-type: none"> 1. Marketing Grant 2. Executive Session | <ol style="list-style-type: none"> 1. Moved by Tom Justice 2nd Sean Hodge 2. Moved by Tom Justice 2nd Sean Hodge | <ol style="list-style-type: none"> 1. Motion to allocate up to \$20,000 out of the previously approved marketing budget to apply for a 2020 matching marketing grant from the state of Illinois. 2. Motion to accept the meeting minutes from executive session on June 17, 2019. Motion carried. |

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| Directors Report | Meeting with Mayor Aussem to discuss OVC role in City of Ottawa vision and long-term goals. Working on new event with the Ottawa Area Chamber of Commerce (OACC) to promote a local foods restaurant week. The Festival of the Arts event in 2020 is in the planning process, additional information to be shared when available. Attending a Looking for Lincoln meeting. OACC requested a meeting with the Operations committee to discuss future collaborations/plans. Details for a potential event were shared. | N/A | N/A |
| Committee Report | Operations – Marketing – Finance emailed – | Moved by Hank Wolf 2 nd by Mary Beth LeSeure | Motion to place June 2019 Finance report on file. Motion carried. |
| Adjournment | 6:36 p.m. | Moved by Tom Justice 2 nd by Mary Beth LeSeure | Motion to adjourn. Motion carried |
| Executive Session | N/A | N/A | N/A |

Minutes submitted and typed by Caitlin Parker, Meeting, July 22, 2019 - Quorum was established