

# O T T A W A VISITORS CENTER

**Board Meeting Minutes  
November 25, 2019**

**Present:** Chair: Matt Skelly, Vice Chair: Hank Wolf, Secretary: Caitlin Parker, Kevin Bressendorf, Michael Cage, Sean Hodge, Heather Johnson, Mary Beth LeSeure, Scott Struchen, and Executive Director Curt Bedei, Chamber Director: Boyd Palmer, City Rep.: Dave Noble. **Absent:** Treasurer: Tom Justice **Guests:** N/A  
Meeting Called To Order 5:03pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
City Report-Noble	Roxy Cinemas, recreational marijuana sales, downtown waterfront, way-finding signs to be updated, canal re-watering continues, bicycle rental station, Hank’s Farm annexation, waterfront clean-up, Anthony Place, and vacant buildings.	N/A	N/A

Chamber Report - Palmer	Census discussion from 2000-2010 in Ottawa. Concern regarding empty storefronts in downtown Ottawa. Executive Director search is still underway. Ottawa YMCA update. Trainings for members and ribbon cuttings continue.	N/A	N/A
Next Board Meeting	December 16, 2019	N/A	N/A
Next Committee Meetings	Wednesday, December 11, 2019 – Operations 2p, Marketing 3p, Finance emailed	N/A	N/A
Review of Minutes	N/A	1. Moved by Hank Wolf 2 <sup>nd</sup> by Sean Hodge	1. Motion to accept the meeting minutes from October 28, 2019. Motion carried.
Old Business	1. CLE, L-D Mural – No update		
New Business	1. Property 2. Nomination Committee/BOD 3. Budget Committee 4. Public comment ordinance	1. Moved by Mary Beth LeSeure 2 <sup>nd</sup> by Kevin Bressendorf 2. Moved by Kevin Bressendorf 2 <sup>nd</sup> by Mary Beth LeSeure	1. Motion to approve the vacatur of easement as proposed by the City of Ottawa. 2. Motion to table the discussion.

Directors Report	WCIU in town to film downtown storefronts, with segments starting December 4. Commercials also to run on WCIU. Tour group from Elgin arriving December 11. Chris Kringle Market – theme night drawing attention.	N/A	N/A
Committee Report	Operations – Marketing – Finance emailed –	Moved by Sean Hodge 2 <sup>nd</sup> by Caitlin Parker	Motion to place October 2019 Finance report on file. Motion carried.
Adjournment	6:16 p.m.	Moved by Caitlin Parker 2 <sup>nd</sup> by Sean Hodge	Motion to adjourn. Motion carried
Executive Session	Personal and Property	Moved by Mary Beth LeSeure 2 <sup>nd</sup> by Sean Hodge Moved by Kevin Bressendorf 2 <sup>nd</sup> by Mary Beth LeSeure	Motion to enter into executive session at 5:49 p.m.  Motion to exit out of executive session at 6:15 p.m.

Minutes submitted and typed by Caitlin Parker, Meeting, November 25, 2019 - Quorum was established