

O T T A W A

VISITORS CENTER

Board Meeting Minutes
 Monday, August 24, 2020
 5:03 p.m.

Present: Chair: Matt Skelly, Secretary: Caitlin Parker, Kevin Bressendorf, Michael Cage, Sean Hodge, Heather Johnson, Mary Beth LeSeure, and Scott Struchen Executive Director: Curt Bedei, City Representative: Dave Noble. **Absent:** Heather Johnson, Hank Wolf, and Chamber Director: Jeff Hettrick **Guests:** Peggy Schneider

Subject	Discussion	Decision	Next Steps - Motion
Public Comments	Peggy Schneider - Secretary of the Ottawa Special Events Committee. Designed to give local free events. Music in the Park started late this year in July instead of June. The events allow for social distancing. Also assists with the Festival of Lights Parade. In the past, the committee has allocated money to events such as Cruise Night, Movie at the Roxy, etc. Helping to supply family entertainment at no cost. The 2020 Festival of Lights Parade may not be taking place due to COVID.	N/A	N/A
	Anthony Place residents are using the Radium Girls statue area for smoking.	Dave Noble will pass this information along to the city.	N/A

City Report - Noble	Ottawa Warehouse Bargains going into the old Walmart. Downtown storefront filled with a contracting business. Ottawa River Rescue building has been demolished. City continues working on downtown plan and create a Rt. 71 plan. First round of big grant announcements for small businesses. More rounds coming. NCICG has hired two workers (from a grant) two full-time for 2 years to help businesses recoup from COVID. Census deadline is the end of September. City working on clean up after the storm. Music in the park is continuing. Pedestrian bridge work continues. Videos are now live on one of the city's websites: ottawainow.com.	N/A	N/A
Chamber Report - Hettrick	Written report submitted: Vacant position at the chamber. BAH at Red Dog has been postponed. Chamber & City making joint business retention calls. Farmer's market taking place Saturdays. Chamber attending downtown merchant meetings.	N/A	N/A
Next Board Meeting	Monday, September 28, 2020	N/A	N/A
Next Committee Meetings	Wednesday, September 9, 2020 - Operations 1 p.m., Marketing 2 p.m., Finance emailed	N/A	N/A
Review of Minutes	N/A	Moved by Heather Johnson 2nd by Mike Cage	Motion to accept the meeting minutes from July 27, 2020. Motion carried.
Old Business	OVC Board/Officers - Vacant Treasurer's position. Matt to follow up with potential nominees. Vacant board positions exist.	N/A	N/A
	Funding agreement - Executive Board met and plans to submit an agreement to the city.	N/A	N/A
New Business	N/A	N/A	N/A

Director's Report	Mural is completed and the artist has been paid. It cost more than the initial quote due to additional work and time caused by tuck-pointing. With the parks closed, people are in town stopping at the OVC asking about stuff to do. Redirecting to Buffalo Rock and Dayton Bluffs. Cares grant for marketing through the EDA - contact NCICG who contacted their office - OVC would qualify for the grant but they would not consider it a grant because it would not compete with those requesting grants for infrastructure and technology. Curt followed up for additional details/clarification. More information to come. Parking still restricted due to a neighboring resident - looking at potentially ending that now that we have a tenant. Restaurant Week Sept. 5 - 13. Marketing occurring now to promote. Employees working in the office/home as needed.	N/A	N/A
Committee Report	Operations - Marketing - Finance emailed -	Moved by Mary Beth LeSeure 2nd by Scott Struchen.	Motion to place the August 2020 Finance report on file. Motion carried.
Adjournment	5:52 p.m.	Moved by Mary Beth LeSeure , 2nd Kevin Bressendorf.	Motion to adjourn. Motion carried.

Minutes typed and submitted by Caitlin Parker, Meeting, August 24, 2020 - Quorum was established