

O T T A W A

VISITORS CENTER

Board Meeting Minutes
 Monday, October 19, 2020
 5:06 p.m.

Present: Chair: Matt Skelly, Vice Chair: Hank Wolf, Secretary: Caitlin Parker, Kevin Bressendorf, Heather Johnson, Scott Struchen, Executive Director: Curt Bedei, Chamber Director: Jeff Hettrick, City Representative: Dave Noble. **Absent:** Mike Cage, Sean Hodge, and Mary Beth LeSeure **Guests:** Peg Breslin

Subject	Discussion	Decision	Next Steps - Motion
Public Comments	N/A	N/A	N/A
City Report - Noble	Floor to Ceiling relocated, DMV is open, Ottawa Warehouse Bargains open, Jeremiah Joe's second location is open, and Exelon announces closure of Dresden. The City of Ottawa received a grant. The I-80 pedestrian bridge may not wrap up until summer 2021. City ordinances will be put in place regarding sanitation for food trucks, set up locations, and more. Dave will share information on hearings regarding the food truck topic.	N/A	N/A
Chamber Report - Hettrick	Farmer's Market has wrapped up for the year. Will offer a mini-market on December 12. The Chamber has a ribbon cutting this Thursday to welcome Sister-in-Law's. Starved Rock State Park - overuse and natural disasters have caused damage to the park. One of the items coming up is a discussion around keeping visitors distributed throughout the area.	If Jeff receives notice of another call regarding Starved Rock tourism in the future, he will include Curt.	N/A
Next Board Meeting	Monday, November 23, 2020	N/A	N/A
Next Committee Meetings	Wednesday, November 11, 2020	N/A	N/A

Review of Minutes	N/A	Moved by Scott Struchen 2nd by Hank Wolf.	Motion to accept the meeting minutes from September 28, 2020. Motion carried.
Old Business	OVC Board/Officers - The position of Treasurer is still vacant. If anyone is interested, please contact the Executive Committee.	N/A	N/A
New Business	Streetscape Mural - Peg Breslin - A portion of the Streetscape Mural needs to be removed due to building renovations. The Mural Committee is working with the building owner and Cantlin Law Firm to create an agreement regarding this mural.	Moved by Kevin Bressendorf, 2nd by Scott Struchen.	Motion to allow the Executive Committee to review the agreement prepared by Cantlin Law Firm and make a decision on behalf of the OVC Board.
Director's Report	The building water heater was replaced. The CARES grant application discussion is still underway. The Big 2 grant has been submitted. Hotel stays are a lot better than they were. The numbers are beginning to plateau and get back to normal. Tax information was shared with the board members. A surge in requests for information to be mailed, which has increased the postage expenses. The staff will keep an eye on expenditures. Funding agreement was sent to the City of Ottawa and included a summary of the previous year's achievements.	N/A	N/A
Committee Report	Operations - Finance emailed -	Moved by Hank Wolf 2nd by Heather Johnson.	Motion to place the September 2020 Finance report on file. Motion carried.

	Marketing - Break the Ice Travel & Tourism Recovery Roadmap - \$5,000	Moved by Caitlin Parker, 2nd by Scott Struchen. Opposed - Kevin Bressendorf	Motion to allocate \$5,000 for the OVC staff to participate in the Break the Ice Travel & Tourism Recovery Roadmap program. In addition, allow Curt the opportunity to invite external stakeholders (ie: Mayor) to participate in the executive briefing, at his discretion. Motion carried.
Adjournment	6:19 p.m.	Moved by Kevin Bressendorf, 2nd Scott Struchen.	Motion to adjourn. Motion carried.

Minutes typed and submitted by Caitlin Parker, Meeting, October 19, 2020 - Quorum was established