

O T T A W A

VISITORS CENTER

Board Meeting Minutes

Monday, November 23, 2020

5:00 p.m.

Present: Chair: Matt Skelly, Vice Chair: Hank Wolf, Secretary: Caitlin Parker, Kevin Bressendorf, Mike Cage, and Executive Director: Curt Bedei, Chamber Director: Jeff Hettrick, City Representative: Dave Noble. **Absent:** Sean Hodge, Heather Johnson, Scott Struchen, and Mary Beth LeSeure **Guests: N/A**

Subject	Discussion	Decision	Next Steps - Motion
Public Comments	N/A	N/A	N/A
City Report - Noble	The pedestrian bridge over I-80 should be completed soon. Applied for small business stabilization grants, should hear back soon. New website: clicksmallstarvedrock.com - icons to promote small businesses who are selling online. City hopes to announce another grant soon to help local businesses, additional information to come.	N/A	N/A
Chamber Report - Hettrick	Held virtual annual meeting. Luke Caruso Jr. was the recipient of the 2020 Leo Parkerson Award. Co-hosting a seminar on Dec. 16 on cyber security - in partnership with 5 area chambers along with IVCC. New promotional videos available on the website.	N/A	N/A
Next Board Meeting	Monday, January 25, 2021	N/A	N/A
Next Committee Meetings	Wednesday, January 13, 2020	N/A	N/A
Review of Minutes	N/A	Moved by Hank Wolf, 2nd by Caitlin Parker.	Motion to accept the meeting minutes from October 19, 2020. Motion carried.

Old Business	OVC Board/Officers - Treasurer position still vacant.	Moved by Caitlin Parker, 2nd by Mike Cage.	Motion for the OVC to meet every other month unless the need arises to meet monthly. Motion carried.
New Business	Streetscape Mural - Matt updated Mayor Aussem on the progress of this. Cantlin provided the agreement for signatures from OVC and the building owner.	N/A	N/A
	CARES Act Grant - Resolution	Moved by Caitlin Parker, 2nd by Hank Wolf.	Motion to approve the Resolution of Support and Commitment of Funds for the CARES Act Grant as provided. Motion carried. Voting members approved: Hank Wolf, Mike Cage, Caitlin Parker, Kevin Bressendorf, and Matt Skelly. Opposed: None. Absent from vote: Sean Hodge, Heather Johnson, Scott Struchen, and Mary Beth LeSeure.

Director's Report	We received the Big 2 Grant for \$30,000 to be used by the end of the year for payroll, utility costs, etc. Received information from LaSalle county that the property taxes are going up by 35.16%. Cantlin Law Firm has been contacted regarding the change in assessment. Cantlin Law Firm did not recommend an appeal. Limiting to one employee in the office at a time. The American Clean Steamboat Company will be revisiting Ottawa on Sept. 27, 2021. Curt helping to coordinate activities for the group during their visit. Dec. 3, at 2 p.m. is a 2-hour employee training for the Break the Ice Media Workshop. Those who are interested in participating should contact Curt. Receiving calls regarding the Chris Kringle market. Curt has contacted RV groups regarding visits.	N/A	N/A
Committee Report	Finance emailed - Scheduling a meeting with the city to discuss participation in the upcoming Break the Ice Media Training along with budget discussions.	Moved by Hank Wolf, 2nd by Caitlin Parker.	Motion to place the October 2020 Finance report on file. Motion carried.
Adjournment	5:57 p.m.	Moved by Kevin Bressendorf, 2nd by Hank Wolf.	Motion to adjourn. Motion carried.

Minutes typed and submitted by Caitlin Parker, Meeting, November 23, 2020 - Quorum was established