

O T T A W A

VISITORS CENTER

Board Meeting Minutes
 Monday, January 25, 2021
 5:04 p.m.

Present: Chair: Matt Skelly, Vice Chair: Hank Wolf, Secretary: Caitlin Parker, Kevin Bressendorf, Mike Cage, Heather Johnson, Scott Struchen, and Executive Director: Curt Bedei, Chamber Director: Jeff Hettrick, City Representative: Dave Noble. **Absent:** Sean Hodge and Mary Beth LeSeure **Guests:** N/A

Subject	Discussion	Decision	Next Steps - Motion
Public Comments	N/A	N/A	N/A
City Report - Noble	52 businesses are the recipients of the 714,750 from CURE-ES. In addition, DSBS grants will go to 16 businesses.	N/A	N/A
Chamber Report - Hettrick	Hired Karli Johnson as the Member Services Director. Updating branding for social media and digital platforms. Offering a childcare seminar this month and a social media seminar in February. The Auto Clinic joined as a member.	N/A	N/A
Next Board Meeting	Monday, March 22, 2021	N/A	N/A
Next Committee Meetings	February 10, 2021 & March 10, 2021	N/A	N/A
Review of Minutes	N/A	Moved by Hank Wolf, 2nd by Heather Johnson.	Motion to accept the meeting minutes from November 23, 2020. Motion carried.
Old Business	OVC Board/Officers - Treasurer position still vacant.	N/A	N/A
New Business	Budget - The committee will have a budget for review in March.	N/A	N/A

	Funding Agreement - OVC met with the City to discuss this agreement and the ongoing relationship. An overview from the meeting was provided. Concerns were raised and Cantlin Law Firm will review prior to the agreement being signed.	Moved by Heather, 2nd by Hank Wolf.	Motion to approve the Funding Agreement with the City of Ottawa, pending approval from Cantlin Law Firm. Motion carried.
Director's Report	All employees are now back in the office, on a limited basis. OVC is closed on Sundays due to low traffic flow. Putting out a tri-fold brochure in March. Utilizing information gleaned from the Break the Ice media training to target new audiences. Property taxes are being assessed. Coordinating an RV stay at Skydive Chicago in exchange for an article promoting Ottawa. Featured in West Suburban Magazine in the coming months.	N/A	N/A
Committee Report	The finance reports were emailed out in advance of the meeting. Marketing - no report. Operations - no report.	Moved by Scott Struchen, 2nd by Heather Johnson.	Motion to place the December 2020 and January 2021 Finance reports on file. Motion carried.
Adjournment	6:07 p.m.	Moved by Kevin Bressendorf, 2nd by Scott Struchen.	Motion to adjourn. Motion carried.

Minutes typed and submitted by Caitlin Parker, Meeting, January 25, 2021 - Quorum was established