

OTTAWA VISITORS CENTER

Board Meeting Minutes

Thursday, January 27, 2022

11:05 a.m.

Present: Chair: Hank Wolf, Vice-Chair: Matt Skelly, Secretary/Treasurer: Caitlin Parker, Kevin Bressendorf, Heather Johnson, Mary Beth LeSeure, Scott Struchen, and Chamber Director: Jeff Hettrick, City Representative: Dave Noble, and OVC Representative: Donna Reynolds. **Absent:** Sean Hodge **Guests:** N/A

Subject	Discussion	Decision	Next Steps - Motion
Public Comments	N/A	N/A	N/A
Next Board Meeting	N/A	Moved by Struchen, 2nd by Bressendorf.	Motion to meet on the third Thursday of each month at 11 a.m. Motion carried.
Review of Minutes	N/A	Moved by Skelly, 2nd by Bressendorf.	Motion to approve the minutes from December 3, 2022, as presented. Motion carried.
Finance Report	<p>Wolf shared that the OVC is pursuing a 2-year funding agreement with the City of Ottawa. The agreement has not changed since the previous pursuit, so no board action is needed at this time.</p> <p>The finance report was shared via email.</p>	Moved by Skelly, 2nd by LeSeure.	Motion to place the finance report on file.

City Report - Noble	A grant was received to relocate the switch yard from the current location to a mile or two east towards Dayton to reduce traffic back up. Reconstruction of Riordan pool was mentioned. The canal re-wartering project is focused on stopping the leak so that the water does not go onto the sidewalk, once that is resolved the canal will be refilled. Looking to develop an outdoor soccer complex with walking trails near the river walk. A paddle wheel power board will be where Ottawa River Rescue used to be and it will provide tours for the months of May - November.	N/A	N/A
Chamber Report - Hettrick	The Chamber is working to be more active with community events - Kites in Flight, Pride Fest, and Riverfest were mentioned. The Chamber is creating a map to spotlight downtown Ottawa by June of 2022.	N/A	N/A
OVC Report - Donna Reynolds	Donna is working on a couple of things. Looking for sponsorships for Kites in Flight, on May 15, and has already secured two. They are working on creating hotel packages for Wine Fests, although two hotels are already at capacity. A group of 40-people are coming to Ottawa on June 14, the OVC has helped to coordinate lunch in Washington Park. A WGN proposal for FY 23 was provided in the board packet, to be considered when budget planning. A grant to assist was mentioned. Currently the OVC has two employees in addition to Donna.	N/A	N/A
Old Business	N/A	N/A	N/A
Executive Session	Bressendorf: Aye Johnson: Aye LeSeure: Aye Parker: Aye Skelly: Aye Struchen: Aye Wolf: Aye	Moved by Skelly, 2nd by Parker.	Motion to adjourn into executive session at 11:19 a.m. to discuss personnel. Motion passed.

		Present: Bressendorf, Johnson, LeSeure, Parker, Skelly, Struchen, and Wolf.	
	Bressendorf: Aye Johnson: Aye LeSeure: Aye Parker: Aye Skelly: Aye Struchen: Aye Wolf: Aye	Moved by Bressendorf, 2nd Skelly.	Motion to reconvene into open session at 11:58 a.m. Motion passed.
		Present: Bressendorf, Johnson, LeSeure, Parker, Skelly, Struchen, and Wolf.	
New Business	OVC/City/OAC Update	Moved by Struchen, 2nd by Bressendorf.	Motion to create a committee to oversee the hiring of a Director. The committee shall be comprised of OVC board members: Johnson, LeSeure, Parker, Struchen, and Wolf; and two representatives from the tourism industry to be determined by the committee.
Adjournment	12:00 p.m.	Moved by Bressendorf, 2nd by LeSeure.	Motion to adjourn. Motion carried.

Minutes typed and submitted by Caitlin Parker, Meeting, January 27, 2022 - Quorum was established