

April 14, 2022 Playground and Recreation Board Minutes Regular Meeting

Recreation Board Members Present: Alex Spencer, Phil McNally, Maribeth Manigold, Brent Roalson, Randy Bretag, Kari Hilton Josh Moore, Steve Brenbarger (Dave Marvin, Director of Ottawa Recreation).

Others attending the meeting: Marla Pearson, Tami Koppen, Mark Astle

Recreation Board Members Absent: Ryan Cantlin

Guests:

1. Phil moved to approve March Recreation minutes. Brent second. Motion passed.
2. Brent moved to accept the March Recreation and Pool Financial Reports. Kari second. Motion passed.
3. Pool Manager's report – Not required to attend October through April.
4. Commissioner's Report: (Given by Marla and Tami)
 - a. Discussed the new pool process
 - b. Displayed Detailed drawings from Architect
 - c. The information report included Location, Pool amenities and potential future changes.
 - d. No Concessions only Vending machines
 - e. Pool Capacity proposed at 928
5. President's Report – None
6. Director's Report –
 - a. Dave Report on final Men's Basketball program cost
 - i. \$47.00 per participant (higher than typical) will look into cost / number for next seasons leagues.
 - ii. Had an Employee payment error – Basketball director was over paid
 1. Looking into solutions for repayment
 - iii. Website – updated to City provider
 1. Cost would be \$2500
 - b. Dave requested a motion to upgrade the Recreation Website
 - i. Phil motioned to upgrade the website at a cost of \$2500, Maribeth seconded, Motion passed.
 - c. Dave reported on summer parks hiring, only 1 spot to fill, Interviews up coming.
 - d. Dave reported on Wednesday Summer Park special events calendar. (all scheduled)
 - e. Dave reported on Summer Brochures / camps responses were slowly coming in.
 - i. Deadline was April 28th
 - f. Dave reported that Grand Ridge Village board agreed it would pay the fee to have us include them in the Summer Parks program.
 - g. Dave requested a motion to proceed with an Agreement with Grand Ridge Village board.
 - i. Brent motion to invoice Grand Ridge for \$3000 to be include in the Summer Parks program, Randy seconded, motion passed.
 - h. Dave reported on Men's Softball League offering and Registration.

7. Old Business: The board is still searching for a ninth member to fill the vacancy
 - a. Rec Director Informed board of 3 payments made toward the list of Outstanding Large Expenditures.
8. Long Range Planning and Board Goals
 - a. Thornton Park tennis court resurfacing was discussed.
 - b. Park Inspections – New Monthly Forms
 - c. Long Range Plans (Alex, Maribeth) – Walsh Park basketball hoops in place.
 - i. Allen Park –discussed walking paths, Canoe launch
 - d. Bike Paths – None
9. Committee Reports
 - a. By-laws (Maribeth) – None
 - b. Financial (Ryan) – None
 - c. Parks (Randy B., Steve B.) –
 - i. Randy handed out Park checklist / inspection sheets (monthly form)
 - ii. Randy discussed change in two disc golf project, both would require increase in funds.
 1. Fox River Park – Randy requested a motion for \$6000 for additions to the disc golf course.
 - A. Brent moved to approve the increased cost of \$6000.00 for additions to the disc golf course at Fox River Park. Phil second. Motion passed.
 2. Thornton Park – Randy requested a motion for \$7783 for additions to the disc golf course.
 - A. Maribeth moved to approve the increased cost \$7783.00 for additions to the disc golf course at Thornton Park Steve second. Motion passed
 - d. Programs – (Phil and Maribeth) –
 - i. Board discussed overall money distribution to programs and organizations for up keep and maintenance.
 1. Do we need more of an outline of expenses?
 2. Should money be for things we “the City” can’t do?
 3. More dual purposing of materials and equipment?
 4. Board tabled distribution of Maintenance funds to requesting organizations until next month.
 - ii. Phil asked for a motion to pay for electrical repairs at North Side Little league Facility
 1. Maribeth motion to pay the 1500 for electrical repairs at North Side Little league, Steve Seconded, Motion passed.
 - e. Pool (Maribeth, Steve, Randy)– NA
10. New Business –
 - a. Dave discussed the potential agreement with Marseilles recreation (Pool Usage)
 - i. Will proceed to complete the details by next meeting.
 - b. Dave suggested possible committee discussion for clarification of utilities and services that would be the sole responsibility of Recreation.

- c. NEW COMMITTEE MEMBERS –
 - i. By-laws (Maribeth, Kari)
 - ii. Financial/Budget (Ryan, Josh)
 - iii. Parks (Randy, Steve, Kari)
 - iv. Programs (Phil, Maribeth, Brent)
 - v. Pool (Maribeth, Steve)

11. Meeting adjourned.

OTTAWA PLAYGROUND AND RECREATION BOARD MEETING MINUTES

April 14, 2022 7:00pm

*Note: This meeting will be held in City Hall Council chambers beginning at 7pm. Please enter through the handicapped accessible entrance on the Northwest corner of the building.

- I. Approve March meeting minutes. Phil motioned Brent second
- II. Accept March Recreation Financial Report and January Pool Financial Report. Brent Motioned Kari

Guests:

III. Commissioner's Report Marla and Tammi

IV. Pool Manager's Report (Pool Manager not required to attend October – April)

V. Recreation Board President's Report

VI. Director's Report –

- A. Adult Basketball
- B. Website –
- C. Summer Parks
- D. Men's Softball
- C. Reminder of board elections

VII. Old Business

- A. Outstanding committed money
- B. Filling vacant board seat

VIII. Long Range Planning and Board Goals

- A. Construction in Progress --
- B. Park Inspection --
- C. Long Range Plans & Review --
- D. Bike Paths

IX. Committee Reports

- A. By-laws (Maribeth) –
- B. Financial/Budget (Ryan) –
Budget request.
- C. Parks (Randy B., Robert, Steve, John) –
- D. Programs (Phil, Maribeth) –
- E. Pool (John, Maribeth, Steve) –

X. New Business –

- A. Rec Coop: Director Dave Marvin
- B. Clarification of Utilities: Director Dave Marvin