

December 14th, 2023, Playground and Recreation Board minutes regular meeting

Recreation Board Members Present: Brent Roalson, Phil McNally, Randy Bretag, Steve Brenbarger, Melissa Hulse, Kari Hilton, Maribeth Manigold, Jason Rix (Dave Marvin, Director of Ottawa Recreation).

Others City Officials attending the meeting: Tammi Koppen
Recreation Board Members Absent: Ryan Cantlin

Guests:

Chris Stone – Discussed procedures for disc golf fundraiser usage, apologized for the misunderstanding, he had raised some money from the event and is willing to donate it to the rec program, Brent suggested he speak with Marla in regards to the donation and where it would be directed.

Bob Anderson – Had concerns in regards to the Playground equipment installed at Walsh Park and why outside contractors were used to install this equipment. Bob was informed that Rec Board contracted this work instead of using the City Public works. Brent informed Bob the board did not contract this job, the City needed a quick install, because we had a private donation toward that equipment, so city paid to get that installed in a quick timeframe. As a result, Bob indicated that we overpaid for the install.

1. Steve moved to approve the December Recreation minutes. Melissa second. Motion passed.
2. Steve moved to accept the December Recreation Financial Reports. Phil second. Motion passed.
3. Commissioner's Report: None (Marla absent)
4. President's Report – Brent reported on discussed Soccer field location
 - a. Proposed land lease / purchase for Soccer Park not possible at this time.
 - i. Owner was not interested
5. Director's Report –
 - a. Men's Basketball - Walk up Registration will be Jan 4th
 - i. Only 1 team signed up online currently
 - b. 24 /25 Budget (first draft will be presented next meeting)
 - c. Disc Golf course usage - usage for using Disc golf course or any other City owned facilities to raise money was discussed (Chris Stone Guest)
 - d. Nell's Woodland - Brent talked to spokesperson for Nell's Woodland and how they would like to get involved with the City Rec summer program.
 - i. Dave indicated to the board he was in contact with a person from Nell's Woodland late last summer, told them it was too late to schedule anything at that time, and that we would contact them when we started contacting special event in the spring.

- e. City Rec Social Media – Discussion on what is on put on the City Recs social media platforms.
 - i. Dave indicated only 3 Rec staff have the ability to post, mainly Dave posting the majority of the content.
 - ii. Discussion was all content had to include only items, events, or people that are involved directly with City Recreation.
 - iii. Dave indicated the board needed to give him guidelines to follow if these were concerns, suggested a committee form and develop guideline.
 - 1. Social Media Committee will be added to the list of sub committees (Maribeth, Steve, Melissa)
- 6. Old Business:
 - a. Outstanding committed money
 - i. No New Bills
 - b. By laws were presented to Marla
- 7. Long Range Planning and Board Goals
 - a. Construction in Progress – None
 - b. Park Inspections – Phil turned in a report from Lincoln / Douglass, and Peck Park. (Mainly landscape issues, dead trees, logs, stump removal)
 - c. Long Range Plans and Review – None
- 8. Committee Reports
 - a. By-laws (Maribeth) – None
 - b. Financial (Ryan) – None
 - c. Parks (Randy B., Steve B.) – Tammi reported on Allen Park meeting
 - i. Designs were handed out at the meeting, she could send out preliminary designs to anyone that wanted them.
 - d. Programs – (Phil and Maribeth) - None
 - e. Leagues – (Phil, Brent, Kari, Melissa) – Phil indicated some issues
 - i. OGFA (lights needing fixed)
 - ii. Tennis courts needing more lighting, switch / timer doesn't work correctly
- 9. New Business –
 - a. Park Brochures
 - i. Phil had copies for board members to proof read or suggest additions.
- 10. Meeting adjourned.
 - a. Melissa made a motion to adjourn the meeting. Steve Seconded. Motion passed.