

JULY 8, 2023 Playground and Recreation Board minutes regular meeting

Recreation Board Members Present: Brent Roalson, Kari Hilton, Maribeth Manigold, Steve Brenbarger, Randy Bretag, (Dave Marvin, Director of Ottawa Recreation).

Others City Officials attending the meeting: Steve Kuhn, Marla Pearson,

Recreation Board Members Absent: Josh Moore, Phil McNally, Ryan Cantlin.

Guests: None

1. Kari moved to approve June Recreation minutes. Steve second. Motion passed.
2. Steve moved to accept the June Recreation Financial Reports. Kari second. Motion passed.
3. Commissioner's Report:
 - a. Marla gave update on Peck Park development (first phase could begin in 6 week)
 - b. South Ottawa Township was interested in splash pad at Kiwanis Park. (which was voted down)
 - i. They could potentially donate toward Splash pad at Peck.
 - c. Steve discussed progress with the Disc golf at Thornton Park
 - i. (Need Tuff for start box)
 - d. Steve had conversation with Soccer over fields and locations.
4. President's Report –
 - a. Brent discussed the replacement of lighting detectors at various fields.
 - b. Brent asked about the 5 dollar out of city fee for programs, discussion of doing away with the fee.
 - c. Presented the private organization (Wolfpack) and potential use of City facilities.
 - i. Leagues committee will need to meet and discuss.
5. Director's Report –
 - a. Summer Parks
 - i. Summer programs running successfully, all of our special events have had big numbers.
 - ii. Had an organization, (Illinois Ambush) ask to use East Side Park for potential basketball camp.
 - b. Adult Softball – Leagues have started with 7 men's teams and 4 women's teams.
 - i. No Issues
 - c. Dave discussed the need for a new laptop for the Recreation Direction. Computer Spa quoted \$1600 for an updated version that meets the needs.
 - i. Dave asked the board for a motion of \$1600 to get an updated computer.
 1. Randy motioned to commit up to \$2000.00 for a new Rec computer (laptop), Maribeth seconded. Motion passed
 - d. Dave presented the board members with a First Draft of the proposed Ottawa Parks and Recreation Conduct Policy.
 - i. Asking board members to review before next meeting, so we can decide on changes and or submission to the city council.
6. Old Business:

- a. Outstanding committed money – Lincoln Douglass sidewalks project was completed.
- b. Approved Bylaws:
 - 1. The change of the Recreation Board meetings from 7:00pm to 6:00pm.
 - A. Kari motioned to change the meeting time of the recreation board meeting from 7:00pm to 6:00pm on the second Thursday of every month. Steve seconded the motion. Motion passed.
 - 2. Brent discussed reverting back to the previous version of the bylaws in regards to dispensing youth organizations maintenance money.
 - A. Steve motioned to disperse the full amount of youth organization maintenance money allotted, per previous bylaw, (Once all initial paper work has been provided to the recreation board from that organization). \$2000 per field. Maribeth seconded. Motion passed.

7. Long Range Planning and Board Goals

- a. Construction in Progress –
 - i. Peck Park
 - ii. Lincoln Douglass Sidewalk completed
- b. Park Inspections – NA
- c. Long Range Plans and Review – NA

8. Committee Reports

- a. By-laws (Maribeth) – NA
- b. Financial (Ryan) – NA
- c. Parks (Randy B., Steve B.) –
- d. Programs – (Phil and Maribeth) – Phil discussed an incident involving an issue with a travel team coach over facilities usage.
 - i. The team has shown no proof of insurance as needed, No roster with addresses, and half the rosters district residency is in question.
 - ii. A company has asked to use the South diamond at Lincoln Douglas on the same night as they are renting the pool.
- e. Leagues – Meeting needed for Private organization field usage discussion.

9. New Business –

- a. Brent informed us of damage to sidewalk at Varland park, (safety issue), will look into quotes to repair.

10. Meeting adjourned.

- a. Maribeth made a motion to adjourn the meeting. Steve Seconded. Motion passed.