

May 9th, 2024, Playground and Recreation Board minutes regular meetings

Recreation Board Members Present: Brent Roalson, Phil McNally, Randy Bretag, Ryan Cantlin, Steve Brenbarger, Melissa Hulse, Maribeth Manigold, Jason Rix, Amanda Lynch.

Other City Officials attending the meeting: Steve Kuhn, Marla Pearson

Recreation Board Members Absent: Sarah Nanouski

Guests: none

1. Approved April meeting minutes. Steve moved to accept. Melissa seconds. All in favor and the Motion Passed.
2. Approved April Recreation Financial Report. Steve moved to accept the April Recreation Financial Report. Melissa seconds. All in favor and the Motion Passed.
3. There were no guests in attendance.
4. Marla came in after the Directors Report. The only thing she had was a miscommunication with a check from South Ottawa Township and they are cutting the check on Tuesday. Anything that you need from the Board? Nothing is needed currently. Bids went out and the stuff is ordered and needs to be constructed.
5. (a) Brent discussed the consolidation of the North/South Side. Meeting set up in City Hall on May 18th at 2:15pm. Jason, Melissa and Brent will attend that meeting. Reps from district 20, Ottawa American and Ottawa National will also be in attendance. Not an open discussion, they will have guidance and there will not be a debate. They have allowed kids for Yorkville to have kids come down to play but they will not let South Side Ottawa play. (b) Program guidelines there was no new information on that. Was left on the agenda because eventually we will have to revisit and see what we will be doing in the future for the program. (c) Social media waiver Melissa has made an Opt Out waiver for photos. It is included with registration along with being in the brochure.
6. Director's Report – update on programs and walking through what has been accomplished or is still in progress. Need to hire three more people for the Summer. Mac Astle is the Assistant Director helping Amanda Lynch. Bejan possibly coming into the office as well but mainly focusing on Safety Town. Programs are done just needing to find somewhere to print it. Update from Allegra to print the brochures they wanted about \$16,000 to print 5,000 copies. Brent called Donna Reynolds at the Visitors center to print the brochures for us instead. Discussed the brochures, and how they were in color and on plain white paper. Wanting to know how much we paid before for the brochures but was unable to find the answer. Another option was just to do a flyer and say that everything was online and to register online since that's the main way that individuals register for the camps. People can print their own booklets if they would like to. Or call over the phone and get registered that way. Talked about possibly going digital send a hard copy and they will send it out digitally. Sticking with whatever we can get with the visitor center and electronically is the way to go. Everything up and online by the 12th of May if possible. Waiting to talk to IT. Question about Chicago Fire sign ups if we had a lot. Had over 100 kids signed up last year. (b) Spring dance

went well, had a good turn out and people are already asking about a fall dance. We got \$60 in donations along with cards.

7. (a) Shermin Williams porter potty enclosures paint, B&G electric -service call, Handy Foods for the Spring Dance, RP Lumber Garbage enclosure twice, B&G electrical-power to maintenance building at Masinelli (\$4,240.00) B&G Electrical brought a tractor to move fill off the fence line along with a junction box for power at the green shed. Jason motion to accept. Marybeth seconds. All in favor and the Motion passed. Two pulled because nothing was supposed to be done until resolution was made between the North and South Leagues. The first was All Type Fence (\$8,496.50) Field #10 per Jay Tim for netting and labor. Approved that back at a prior meeting. Didn't realize that he was going to get it done until a resolution was made. The second bill was for the LED lighting that was previously discussed that we were not going to be doing anything with until the meeting was concluded on the 18th of May. (\$632.00) to take down and replace a light by the concessions due to safety concerns. Brent wanted to reiterate that nothing else should be done to the fields until the meeting on the 18th is held and a resolution is made between the two groups. All type fence motion to accept by Steve and Phil approved. All in favor and Motion Passes. B&G electric motion to approve by Melissa and Steve approved. All in favor and Motion passed.
8. Before Tammy went on vacation she called and talked to Brent about what they were ordering and from his understanding we needed to cover \$400,000.00 of it out of the loan. Roughly \$237,00.00 is what is left so needing to work with Amanda to get them vouchered out. (a) Peck Park is going well. Pickleball courts are a huge hit and people are sending pictures. (b) Peck Park, Allen Park looking at equipment in case we need to update/replace. Bulk of the \$500,000 is going to Peck but other parks can use it as well. Turnberry had some parents that mentioned that there were a lot of little kids out there and only one small structure for them. We would have to redesign the whole park and possibly expand into Heritage Woods. Might be a zoning issue with the allotted space compared to the number of homes in the area. Nothing else with Park Inspections. (c) On track with our big projects.
9. (a) Nothing to report. Possibly adding Sarah to help with the committee. (b) Nothing to report. (c) Nothing to report. (d) Programs – Jennifer at Bridges and what was available in Ottawa. All of this is done at Anthony Place, which is open to the public. Donation to Bridges if it is something that we are able to do. Look back and see what we have given them in the past. Need to get this on our Recreation Website to help promote it. Incorporate what we are providing so that they are able to promote it as well. Maybe getting with Bridges to get together and provide events for the Seniors in the Fall after the Summer Programs are done. ***Randy gave the motion for the donation for whatever we gave Bridges in the most recent years, and Phil Seconded. All in favor and motion passed.*** Safety Town in the evening for next year or maybe a weekend for individuals that are not able to get kiddos there during the week. New programs possibly a baseball/softball. Not in the program but we are communicating about it. (e) Adult softball had signups on Monday night. The same number of teams for the men's as last year and the women's picked up a couple of teams. Waiting another week to see if they can get more. Playing on the North Roy Sanders fields. Wolf Pack is having great progress with the projects. Ordered benches and now we need two more ordered. \$3,700 for the two benches. Motion for the benches Marybeth and Melissa seconds the Motion. All in favor the Motion Passed. Benches are coming from

Beacon Ballfields. Possibly getting the batting cage ceiling looked at also. Park brochures are going to print just need to have a final look through. (f) Have the Opt out form for the photos. Melissa is getting the messages since Amanda doesn't have Facebook. Talked about shutting off commenting because there is more miscommunication than there is correct information. Brent was not opposed to shut the comments off because it is more of an informational post. More about what is going on with the programs and not for comments.

10. Naplate park tore down their park. They are having fundraisers to help get money in for the park. Possibly giving a donation to them to help reach their goal. Going to find out what their goal is. The board could possibly go present a check to them at their next City Council Meeting. ***We will be able to donate \$3,000 to Naplate Park. Marybeth motioned and Melissa second. All in favor, Motion Passed*** (b) NCAT meeting with Brent and Amanda to set up an agreement for transportation for the summer programs. We agreed to \$3.50 per mile. We will be billed at the very end so in July. We paid for fuel, cleaning, and damaged tires before. So, in the long haul it will be easier and cheaper on our end. Motion for Amanda to sign off on the agreement. Randy motioned and Steve approved. All in favor, Motion passed. The pool is still in the hands of the YMCA. Water has been drained; they are cleaning it. Open Memorial Day weekend. We do not have a room or anything in the new YMCA.
11. Adjourn – Steve motioned, and Melissa second. All in favor, Motion Passed.