

Ottawa Police Pension Board Meeting Minutes

Date: July 16, 2019

Meeting held at the Ottawa Police Department

Members Present:

Brendon Donahue - President	Sgt. Barry Baxter - Sgt. of Patrol
Robert Nilles - Secretary	Sgt. Pat Hardy - Sgt. of Patrol
Jamie Kummer - Asst. Secretary	Darren Schmitz - Retired Officer
Randy Baxter - Vice President	Matthew Fischer - Patrol Officer
Dale Baxter - Board Member	Capt. Mike Cheatham - Capt. of Patrol
Don Harris - City Treasurer	William Pinter - Patrol Officer
Joe Hilton - Board Member	Mary Ann Pinter - Ottawa Citizen
Mike Kessinger - Retired Officer	Jason Quinn - Retired Officer
Capt. Dave Gualandri - Capt. of Investigations	Cpl. Marc Hoster - Cpl. of Investigations
Frank Franzetti - Retired Officer	Sgt. Kyle Booras - Sgt. of Investigations
James Bell - Patrol Officer	

Called to order: 1:05 PM

Public Comment: Capt. Dave Gualandri asked if the board had an opinion on how to proceed to the DOI ten year audit.

Old Minutes: Read by **Robert Nilles**. A motion to approve the previous minutes was made by **Dale Baxter**, seconded by **Jamie Kummer**. By acclamation, the motion carried unanimously.

Financial Statements: **Brendon Donahue** presented the board with the financial statements from May and June of 2019 from Vanguard and First National Bank of Ottawa. Discussion of selling \$1 million in equity to put back into the bank account. **Dale Baxter** made a motion to keep the accounts status quo for the time being, seconded by **Randy Baxter**. A roll call vote was taken as follows:

Brendon Donahue - No

Robert Nilles - Abstain

Randy Baxter - Aye

Jamie Kummer - Abstain

Dale Baxter - Aye

The motion carried.

A motion was made by **Brendon Donahue**, seconded by **Dale Baxter**, to accept the financial statements as presented. By acclamation, the motion carried.

Old Business:

Brendon Donahue advised that the annual audit is under way with Roenfeldt and Lockas.

Board positions were discussed and a motion was made by **Randy Baxter**, and seconded by **Robert Nilles**, to keep the board positions the same. By acclamation, the motion was carried unanimously.

A motion to make Brendon Donahue the FOIA Officer was made by **Randy Baxter**, and seconded by **Dale Baxter**. By acclamation, the motion was carried unanimously.

New Business: **Brendon Donahue** advised the board that the audit form the Department of Insurance (DOI) was given to the board and pointed out some areas that needed to be remedied

by the board. The board held a conference call with the board's counsel in regards to actions that can be taken in response to the DOI's audit findings. A motion was made by **Bredon Donahue**, and seconded by **Randy Baxter** to allow the board's counsel to respond to the DOI's audit in that the board disagrees with the DOI's audit findings. A roll call vote was taken as follows:

Brendon Donahue - Aye

Robert Nilles - Aye

Randy Baxter - Aye

Jamie Kummer - Aye

Dale Baxter - Aye

The motion carried.

It was discussed that **Brendon Donahue** would contact Lauterbach & Amen to get information about conducting the board's actuarial evaluations.

A motion was made to pursue obtaining fiduciary liability insurance by **Dale Baxter**, and seconded by **Randy Baxter**. By acclamation, the motion carried unanimously.

It was discussed to look into a payroll administrator in the future.

Motion to Adjourn: Motion made by **Randy Baxter**, and seconded by **Jamie Kummer**. By acclamation the motion carried unanimously.