

SPECIAL EVENTS
MONTHLY MEETING MINUTES – MAY 20, 2020

The committee met a day earlier than usual, and in the City Hall Council Chambers, in its first meeting since February. Regular meetings had been suspended during the coronavirus pandemic. Members wore masks and maintained social distancing. A telephone link was established for absent members or the public to call in to participate, but there were no calls.

Present: Michael Dougherty, Peggy Schneider, Candy Moore, Jim Reilly, Heidi Eisert, Wayne Eichelkraut, and Jani Eichelkraut.

Absent: Alaina Rivers and Sherra Blakley.

Minutes: On a motion by Jim and second by Jani, minutes from the February meeting were approved.

Financial Report: A report submitted by Alaina indicated a single expenditure since the start of the fiscal year this month. A total of \$264 was spent on a Music in the Park banner incorporating Tangled Roots' Friday night concerts to be displayed at the park, and a smaller sign displaying the Saturday night sponsor (Special Events). Tangled Roots had requested to be included in signage; while the banner promotes music events in the park, each sponsor will post a smaller sign designating a Tangled Roots or Special Events Committee event. A total of \$33,000 remains available, because most of the committee's 2020 events have been cancelled due to the pandemic.

Action: On a motion Jani and second by Candy, the financial report was approved.

Old Business:

New Committee Shirts: Peggy presented 3 estimates for polo shirts bearing a Special Events Committee logo for review. In reviewing the look and cost, the committee chose to award the contract to MJ Embroidery and Silkscreen for \$18 per shirt.

Summer 2020 and Children's Events: Wayne reported that city events (including Music in the Park) have been cancelled due to the pandemic until – at least – fall. Depending on the pandemic situation, it may be possible to stage a concert (or concerts) later this season, and Wayne will explore video and drive-in options and report back. In either case, bands that had been scheduled could be called back on an ad-hoc basis

Music in the Park 2020: Peggy reported that she had contacted the 2020 band lineup to notify them of the cancelled season, and that the city also had confirmed the cancellation with a formal notification.

Also, after consultations with city special events coordinator Heidi, there will be a major revamp of band contracts. In the past, bands have submitted their own contracts, and the city will devise a uniform document as a template.

Peggy also reported that there are several versions of the application for Special Events Committee funding, and that document will also need to be reviewed and updated.

Cruise Night 2020: Mike reported that LaSalle County Cruisers are considering a new pandemic-year format. Rather than parking downtown, participants would follow a prescribed route through town.

New Business:

Resignation: In an email to the committee prior to the meeting, Alaina indicated she is resigning as a member.

Adjournment: 6:32 p.m. The next meeting is scheduled for June 18, 2020, at 5:30 p.m. at City Hall.

Respectfully submitted by Peggy Schneider