

**SPECIAL EVENTS
MONTHLY MEETING MINUTES – JUNE 18, 2020**

Present: Michael Dougherty, Peggy Schneider, Candy Moore, Sherra Blakely, Jim Reilly, Heidi Eisert, Wayne Eichelkraut, and Jani Eichelkraut.

Absent: None

Minutes: On a motion by Candy and second by Sherra, minutes from the May meeting were approved.

Financial Report: A total of \$160 was spent on signs for Music in the Park (a banner incorporating the Friday night Tangled Roots event and smaller sign for city-sponsored music). Tangled Roots shared in the banner expense, reimbursing the city for half, or \$104. With no other expenditures because of Covid-19 cancellations, the committee has a balance of \$32,800 available.

Action: On a motion Wayne and second by Candy, the financial report was approved.

Old Business:

New Committee Shirts: Peggy brought several sizes of polo shirts for members to try on, and was authorized to order new polo shirts with a new Special Events logo. Last month, the committee awarded the contract to MJ Embroidery and Silkscreen for \$18 per shirt.

Music in the Park 2020: With the encouragement of Mayor Aussem, Wayne proposed scheduling a music concert in July to see how things go. If all goes well, a few other Washington Park concerts might be scheduled this summer. Appropriate covid-related safety precautions such as social distancing and masks will need to be met.

Action: Peggy will contact bands in the 2020 lineup to see who's available.

Action: The committee will meet at 5:30 p.m. July 9 in Washington Park to review the area with safety precautions in mind, prior to the event.

Music in the Park contracts: Heidi reported that band contracts in future will be consistent and issued from the city, after consultation with the bands. In the past, bands have submitted their own contracts.

Festival of Lights Parade: Wayne will ascertain if Alaina's resignation from the committee also was intended to resign from organizing the Festival of Lights Parade. If so, the committee will have to determine a replacement. Heidi is busy planning Riverfest and coordinating multiple events from various organizations in the city at that time.

New Business:

July 4 Fireworks display: Since Ottawa First will again sponsor a fireworks display on July 4, the city requested use of Special Events' \$10,000 contingency to be used toward policing that night.

Action: On a motion by Wayne and second by Mike, the committee authorized the city's use of that fund.

Adjournment: 6:48 p.m. The next meeting is scheduled for July 16, 2020, at 5:30 p.m. at City Hall.

Respectfully submitted by Peggy Schneider