

Ottawa, Illinois
January 5, 2021

Regular meeting of the Council of the City of Ottawa, Illinois.

Present: Wayne A. Eichelkraut Jr., Thomas G. Ganiere, Marla K. Rodriguez,
James J. Less and Mayor Daniel F. Aussem.

Absent: None.

Commissioner Eichelkraut presented minutes of previous meeting.

Moved by Commissioner Eichelkraut that the minutes of a regular meeting of the Council of the City of Ottawa, Illinois, held on Tuesday, December 15, 2020, be approved as recorded in the permanent files of the City Clerk.

Second by Ganiere.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Eichelkraut presented Biweekly Salary Payroll.

Moved by Commissioner Eichelkraut that the Biweekly Salary Payroll of December 24, 2020, in the amount of \$438,025.82, be approved and warrants issued.

Second by Less.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Eichelkraut presented Monthly Expense Report.

Moved by Commissioner Eichelkraut that the Monthly Expense Report of January 5, 2021, showing expenses in the amount of \$988,813.15, be approved and warrants issued.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Eichelkraut presented Resolution.

Moved by Commissioner Eichelkraut that a Resolution authorizing the execution and amendment to the Downstate Operating Assistance Grant agreement between the City of Ottawa and the State of Illinois, regarding NCAT, which has been on file for public inspection since December 15, 2020, be adopted.

Second by Ganiere.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Ganiere presented Resolution.

Moved by Commissioner Ganiere that a Resolution authorizing acceptance and execution of an engineering design and construction services proposal by Etscheid, Duttlinger & Associates Inc., for the 2021 Watermain replacements, be received and placed on file for public inspection.

Second by Eichelkraut.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Rodriguez presented Resolution.

Moved by Commissioner Rodriguez that a Resolution authorizing the execution of two service agreements between the City of Ottawa and Aramark Uniform Services, for rugs for the Police and Fire Departments, which has been on file for public inspection since December 15, 2020, be adopted.

Second by Ganiere.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Rodriguez presented Resolution.

Moved by Commissioner Rodriguez that a Resolution authorizing the execution of an extension and addendum to the lease/donation agreement between the City of Ottawa and the Conservation Foundation, be received and placed on file for public inspection.

Second by Less.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Rodriguez added that Christmas trees can be dropped off at Riordan Pool parking lot for disposal.

Commissioner Less presented Report of Police Chief.

Moved by Commissioner Less that the Report of Police Chief, Brent A. Roalson, for the month of December 2020, be received and placed on file.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Less presented Report of Fire Chief.

Moved by Commissioner Less that the Report of Fire Chief, Andrew Borkowski, for the month of December 2020, be received and placed on file.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Less presented Resolution.

Moved by Commissioner Less that a Resolution authorizing the execution of a maintenance agreement between the City of Ottawa and Altorfer Power Systems, regarding the Fire Station generator, be received and placed on file for public inspection.

Second by Ganiere.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Commissioner Less presented Request.

Moved by Commissioner Less that the Request to purchase an ambulance in the amount of \$251,915.00 from North Central Emergency Vehicles with financing through First Federal Savings Bank and first payment due in fiscal year 2022, be approved and paid for from the General Corporate Fund.

Second by Eichelkraut.

Commissioner Less noted that we are replacing a higher mileage vehicle. The new vehicle is a demo model, so we should have it in service quickly.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Report of Registrar.

Moved by Mayor Aussem that the Report of Registrar, Shelly L. Munks, for the month of December 2020, be received and placed on file.

Second by Less.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Report of Parking Administration.

Moved by Mayor Aussem that the Report of the Parking Administration Department showing fines collected of \$275.00 for the month of December 2020, be received and placed on file.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Report of Building Official.

Moved by Mayor Aussem that the Report of Building Official, Mathew W. Stafford, for the month of December 2020, be received and placed on file.

Second by Less.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Annual Report of Flood Plain Management.

Moved by Mayor Aussem that the Annual Report of Flood Plain Management & CRS from Mathew W. Stafford, be received and placed on file.

A full summary of the 2020 report can be found on the City's website

www.cityofottawa.org under Flood Resources.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Report of Zoning Board of Appeals.

Moved by Mayor Aussem that the Report of the Zoning Board of Appeals meeting held on Thursday, December 17, 2020, considering a variance request from Edward and

Julie Martin for property located at 1217 Butternut Street to construct an accessory structure, be received and placed on file. Be it further moved, the Council concur with the

recommendations of the Zoning Board of Appeals and the variance request be granted

and the follow up Ordinance, be passed and approved.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Report of Zoning Board of Appeals.

Moved by Mayor Aussem that the Report of the Zoning Board of Appeals meeting held on Thursday, December 17, 2020, considering a side yard setback variance request from

Michael Olander for property located at 1224 Ottawa Avenue to construct a garage, be received and placed on file. Be it further moved, the Council concur with the

recommendations of the Zoning Board of Appeals and the variance request be granted

with the stipulations that the property lines be determined to resolve questions about baseline location and there be a minimum of one foot overhang and the follow up

Ordinance, be passed and approved.

Second by Eichelkraut.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Resolution.

Moved by Mayor Aussem that a Resolution ratifying actions taken by the Mayor under the Declaration of Emergency and extending the Declaration of Emergency until

February 2, 2021, be adopted.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Resolution.

Moved by Mayor Aussem that a Resolution appointing Alex Spencer, term to expire July 2024, to the Playground and Recreation Board, be adopted.

Second by Rodriguez.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

Mayor Aussem presented Resolution.

Moved by Mayor Aussem that a Resolution authorizing the execution of an annexation agreement between the City of Ottawa and Christian and Hillary Newbury, for property

located at 2 Wood Duck Lane, be received and placed on file for public inspection. Be it further moved, a public hearing be held on this said annexation agreement for Tuesday,

January 19, 2021, at 7:00 p.m. in Council Chambers.

Second by Eichelkraut.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried.

The Mayor gave a grant update. We have awarded over \$400,000.00 worth of CURES grant proceeds. A meeting will be held tomorrow to discuss the Round 2 applications. Several of our local businesses have received BIG (business interruption grant) grants, which was a State of Illinois program.

Mayor Aussem presented motion to adjourn.

Moved by Mayor Aussem that this regular meeting be adjourned.

Second by Ganiere.

Ayes: Eichelkraut, Ganiere, Rodriguez, Less, and Mayor Aussem.

Nays: None. Motion carried. Council adjourned at 7:16 p.m.

Respectfully submitted,

Shelly L. Munks

Shelly L. Munks City Clerk