



MEETING MINUTES

Ottawa Electrical Commission

Date: January 18, 2017

Attendees: Greg Farmer Don Ganiere
Chuck Schafer Tim McTaggart
Monte Ricci Steve Haywood
Guests: Steve Burns

1. Meeting was called to order at 4:00 pm
2. Opportunity for public input: There was no input or questions.
3. The agenda was approved MSP: Don Ganiere/Monte Ricci
4. Minutes of the September 19, 2016 meeting were approved. MSP: Don Ganiere/Steve Haywood
5. Electrical Inspector's Report for Oct-Dec 2016
 - a. Electrical License renewals – 230
 - b. New Electrical Licenses Issued – 14
 - c. Tests administered – November 18, and December 16
 - d. Tests passed – 14
6. Old Business: There was no old business.
7. New Business:
 - A. Temporary Services were discussed for requirements and inspections. After the review the committee decided to continue the inspection and lever bypass policy procedures without any change.
 - B. The Electrical Commission voted unanimously to accept the 2017 National Electrical Code and to continue the City's amendments to it.
 - C. The Electrical exam retake policy was addressed because of the inclusion of different exams being offered. If a person fails two different exams, that person would be eligible to retake each exam.
 - D. Fee increases for taking an exam, obtaining a license, or renewing one was discussed. The committee concurred that if the city increased fees they would like to see it on the taking of an exam.
8. Next meeting date: Will be rescheduled for April.

9. Meeting Adjourned at 5:00 pm.

Respectfully submitted: Chuck Schafer