

# O T T A W A

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## VISITORS CENTER

**Board Meeting Minutes  
January 22, 2018**

**Present:** Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Treasure DeWayne Cronkright, Executive Director Curt Bedei, Kevin Bressendorf, Scott Struchen, Mary Olson, Mary Beth LeSeure, Chamber Director Boyd Palmer, City Liaison Reed Wilson, **Absent:** Hank Wolf, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio),  
Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
Chamber Report-Palmer	Finalists in Project Columbus, company to produce syrup from sugar beets interested.	N/A	N/A
City Report-Wilson	2017 was a good year for Ottawa, Street Lights on Columbus being installed, New businesses and events, New hotel project, New TIF IL River Byway new website in March, medical professional building	N/A	N/A

Next Board Meeting	February 19, 2018	N/A	N/A
Next Committee Meetings	Wednesday, February 14 <sup>th</sup> , 2018– Operations 2p, Marketing 3p, Funding 4p, Finance emailed	N/A	N/A
Review of Minutes		1. Moved by Kevin Steward 2 <sup>nd</sup> by Scott Struchen	1. Motion to accept the meeting minutes from December 18th, 2017. Motion carried
Old Business	1. CLE, L-D Mural – DeWayne gave an update from meeting with Nathan Watson, Discussion about the process of the mural being taken down, stored and reinstalled at new location TBD. Contact Stevenson Transfer for quote on transporting and storage. 2. New/ Renew board members – Nominations for Officers and Board members to submit to the city after elections in February. Karen and DeWayne to keep prospective positions.	1. Moved by Kevin Steward 2 <sup>nd</sup> by Mary Olson 2. Moved by Kevin Steward 2 <sup>nd</sup> by Karen Zemann A. Moved by DeWayne Cronkright 2 <sup>nd</sup> by Mary Olson	1. Motion to authorize email voting concerning mural storage before next meeting. Motion Carried 2. Motion to nominate Matt Skelly as new Board Chair. Motion Carried A. Motion to nominate Hank Wolf as new Vice Chair. Motion Carried

New Business	<ol style="list-style-type: none"> <li>1. Attorney Rich Burton Bill</li> <li>2. Consideration of Security Agreement</li> <li>3. Cantlin Law Recording Fee for 628 Columbus with City of Ottawa.</li> <li>4. OVC Board meeting – Meeting to be held February 19<sup>th</sup> because of Gov Conference on the 26<sup>th</sup></li> <li>5. OVC Building Space – Will review the space after moved in and settled.</li> </ol>	<ol style="list-style-type: none"> <li>1. Moved by Kevin Steward 2<sup>nd</sup> by DeWayne Cronkright</li> <li>2. Moved by Kevin Steward 2<sup>nd</sup> by Matt Skelly</li> <li>3. Moved by Matt Skelly 2<sup>nd</sup> by Kevin Bressendorf</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion to pay Attorney Richard Burton bill. Motion carried.</li> <li>2. Motion to consider agreement. Motion carried</li> <li>3. Motion to pay Cantlin Law. Motion carried</li> </ol>
Directors Report	Chicago Production to film in Ottawa, Curt to set up interviews and location, Reminiscent Magazine looking for photos for article, Neighborhood Tourist Magazine needed info on Ottawa for article, Gov. Conference Feb 26 – 28 – up for 3 awards. Moose Cones wants to bring in tour busses.	N/A	N/A
Committee Report	Operations – Kevin B. Marketing – Scott S. Finance emailed - SENT Funding Committee – talked about building purchase and next steps for 2018+ budget, presentation to City	Moved by Matt Skelly; 2 <sup>nd</sup> by Mary Olson	Motion to place Finance report on file. Motion carried.

Adjournment	6:33pm	Moved by Kevin Steward; 2 <sup>nd</sup> by Karen Zemann	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting January 22nd, 2018 - Quorum was established