

# O T T A W A VISITORS CENTER

**Board Meeting Minutes  
March 28, 2016**

**Present:** Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Treasure DeWayne Cronkright, Executive Director Curt Bedei, Mark Stoudt, Kevin Bressendorf, Jeff Heimsoth (ex-officio) City Liaison Nancy Stisser (ex-officio), Chamber Director Boyd Palmer (ex-officio), **Absent:** Mary Olson Hans Andrews (Ex-Offocio)  
Meeting Called To Order 4pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments		N/A	N/A
Chamber Report-Palmer	OSF education talk, Industrial Park, Gallery	N/A	N/A
City Report-Stisser	Sky Dive Chicago event, informing business owners of the potential impact of the event	N/A	N/A
Next Board Meeting	Scheduled for Monday, April 25th, 2016	N/A	N/A
Next Comittee Meetings	Wednesday, May 11th, 2016 - Operations 2p, Marketing 3p, Finance 4p drop off	N/A	N/A

Review of Minutes		Moved by Matt Skelly; 2 <sup>nd</sup> by Karen Zemann	Motion to accept the meeting minutes from 2-22-16. Motion Carried
Old Business	Matt Skelly Kevin Bressendorf and Jeff Heimsoth gave an update to the New Board Member search committee	N/A	N/A
New Business	*Thomas Melvin Mural Contract	*Moved by Kevin Steward; 2 <sup>nd</sup> by Matt Skelly	*Motion to have an attorney (Tom Justice), not to exceed over \$500, to review artist contract's language. Email vote to okay to sign the contract after attorney opinion received and distributed.
Directors Report	Website down for a week, unable to update info, manually took ticket information, questions about website maintenance agreements, Gov. Conference report, Ag tourism workshop	N/A	N/A
Committee Report	Operations DNM, Marketing – commercial and billboards, finance report dropped off	Moved by Matt Skelly; 2 <sup>nd</sup> by DeWayne Cronkright	Motion to approve the finances as presented. Motion Carried.

Adjournment	6:20pm	Moved by Matt Skelly; 2 <sup>nd</sup> by Mark Stoudt	Motion to adjourn. Motion carried
Executive Session	Employee compensation	1. Moved by Kevin Steward 2 <sup>nd</sup> by Mark Stoudt 2. Moved by Matt Skelly 2 <sup>nd</sup> by Kevin Steward	1. Motion to go into Executive Session Motion carried 2. Motion to end Executive Session Motion carried

Minutes submitted by Karen Zemann, typed by Curt Bedei, Meeting March 28th, 2016 - Quorum was established

**\*Amendment**

On Tuesday March 29<sup>th</sup> 2016 the OVC Board had learned that Attorney Megan Cantlin sits on the New Mural Committee, and volunteered her services in drafting the contract for the Artist Thomas Melvin. Upon this notification by Curt Bedei through email, the OVC Board elected to forego it's motion by email to have Attorney Tom Justice review the contract up to \$500. So long as Ms. Cantlin had reviewed it on our behalf, and if so, the OVC Board would agree to sign the contract to therefore allow Mr. Melvin to proceed with the project. Ms. Cantlin has, and the contract has been signed. The was agreed through an email vote.