

**MINUTES OF THE OTTAWA PLAN COMMISSION
SPECIAL MEETING
March 20, 2017**

Chairman Brent Barron called the special meeting to order at 7:00 p.m. in the Ottawa City Council Chambers.

ROLL CALL

Present: Barron, Burns, Buiting, Reagan, Volker

Absent: Carroll, Etscheid, Howarter, Stone

Others: City Planner Tami Huftel

REPORT OF SPECIAL COMMITTEE

a. Committee of the whole – Zoning Ordinance; Historic Inns

Commission continued discussing a proposed ordinance. Discussion included events inside and out, proposed additions, application fee, parking and liability insurance.

Uncertain how much more discussion will take place at next week's meeting, agenda is fairly full. Next committee of the whole meeting will be Monday, April 5, 2017 at 5:30pm.

NEW BUSINESS

b. Review and recommendation of the final plat for Briarcrest II, Unit 4. Doug Fredin, developer stated the final plat included 6 duplex lots at the south end of the property, adjacent to McKinley Road. Project was discussed about a month ago during the preliminary plat stage. Brent asked timing for the next phase - need a crystal ball to know when the economy will change. Same covenant as the rest of the development. There being no further discussion it was moved by Todd Volker that the OPC recommend the City Council approve the final plat of Briarcrest II, Unit 4.

Seconded by Mike Buiting

Ayes: Brent Barron, Mike Buiting, Debby Reagan, Todd Volker

Nays: none

Abstain: Debbie Burns

Motion carried.

c. Review and recommendation of the preliminary and final plat of Lot 2 Autumnwood Phase 1 – 2005-2007 Autumnwood Drive. Tami Huftel stated a duplex on Autumnwood Drive proposes to be subdivided. It's the only one not divided in the area. Parents live on one side, selling to daughter who lives on the other side. City revised ordinance several years ago requiring all divisions of land go through a process. Since then three or four duplexes have gone through the process. There being no further discussion it was moved by Debbie Burns that the OPC recommend the City Council approve the preliminary and final plat of lot 2 Autumnwood Drive – 2005 to 2007 Autumnwood Drive.

Seconded by Debby Reagan

Ayes: Brent Barron, Debbie Burns, Mike Buiting, Debby Reagan, Todd Volker

Nays: none

Motion carried.

There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Tami L. Huftel
City Planner