

# O T T A W A VISITORS CENTER

**Board Meeting Minutes  
April 24th, 2017**

**Present:** Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Executive Director Curt Bedei, Kevin Bressendorf, Hank Wolf, Mary Olson, City Liaison Reed Wilson (ex-officio), **Absent:** Treasure DeWayne Cronkright, Scott Struchen, Mark Stoudt, Chamber Director Boyd Palmer (ex-officio), Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio), Meeting Called To Order 5:00pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
Chamber Report-Palmer	Northeast – More commercial, Milk Moustache opening, video projects for Eco Dev, DCEO job creation, Office max space	N/A	N/A
City Report-Wilson	Columbus St project, new stores opening, façade improvements, Main St building condition, Brew Fest, Wine Fest, Tangled Roots bottling, New website for Eco Dev, Tornado relief	N/A	N/A

Next Board Meeting	Scheduled for Monday May 22nd, 2017	N/A	N/A
Next Committee Meetings	Wednesday, May 10th, 2017– Operations 2p, Marketing 3p, Finance 4p	N/A	N/A
Review of Minutes		Moved by Matt Skelly 2 <sup>nd</sup> by Kevin Bressendorf	Motion to accept the meeting minutes from 3/27/17 Motion Carried
Old Business	1.Rental Agreement –Tentative agreement with RMA, bid opening May 2 <sup>nd</sup> , NFP rent/taxes, month to month payment 2. 17-18 Budget - city paid back, after cleaning up line items-unspent in deposits found– can be used for projects. 3. OVC funding committee update. 4. Streetscapes mural back up, Thomas Melvin will do any necessary touch ups later.	1. Moved by Matt Skelly 2 <sup>nd</sup> by Hank Wolf 2. Moved by Hank Wolf 2 <sup>nd</sup> by Karen Zemann	1. Motion to approve tentative lease agreement with RMA. Motion carried. 2. Motion to accept 17-18 budget. Motioned carried.
New Business	Board Member Replacement – discussed Mary Beth LeSure potential as board member to replace Mark Stoudt. Community minded	Moved by Matt Skelly 2 <sup>nd</sup> by Kevin Bressendorf	Motion for Curt Bedei to recommend to the City Council for the appointment of Mary Beth LeSure to the OVC board. Motioned Carried.

Directors Report	Streetscapes mural repaired and will be paid out of mural fund, IOT FAM tour with HCCVB, Travels With Darley screening, tour of Armstrong building. 45 requests for information online	N/A	N/A
Committee Report	Operations – DNM Marketing – DNM Finance emailed and met in person	Moved by Mary Olson; 2 <sup>nd</sup> by Karen Zemann	Motion to place Aprils finances on file. Motion carried.
Adjournment	5:54pm	Moved by Kevin Steward; 2 <sup>nd</sup> by Kevin Bressendorf	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting April 24th, 2017 - Quorum was established