

**CITY OF OTTAWA**  
301 West Madison Street  
Ottawa, Illinois 61350



**CIVIL SERVICE COMMISSION MINUTES**  
September 7, 2018

Present: Jean Eltrevoog  
Phil McNally  
Jack Mitchell  
Jim Reilly  
Rob Schmidt  
Kim Czyz  
Gary Scott

Phil McNally called the meeting to order at 12:05 p.m.

Moved by Jim Reilly, second by Jack Mitchell to approve the September 5, 2018 minutes as written. All ayes. Motion passed.

Public Comment

None.

The City has received a retirement notice from the person in vehicle maintenance.

Moved by Jean Eltrevoog, second by Jim Reilly to hire the next eligible candidate on the current vehicle maintenance eligibility register. All ayes. Motion passed.

Moved by Phil McNally, second by Jim Reilly that the meeting be adjourned at 12:30 p.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz  
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Telecommunicator  
Vehicle Maintenance  
General Labor/Building Maintenance  
General Office  
Water and Wastewater

Expiration Date

April 9, 2020  
November 18, 2018  
December 11, 2019  
December 11, 2019  
August 14, 2020 (Exhausted 08/2018)