



MEETING MINUTES

Ottawa Electrical Commission

Date: September 19, 2016

Attendees: Greg Farmer Don Ganiere
 Chuck Schafer Steve Haywood
 Tim McTaggart
Absent: Monte Ricci
Guests: Steve Burns

1. Meeting was called to order at 4:00 pm
2. Opportunity for public input: Questions about whether or not a Swimming pool motor could use a regular male cord, answer was yes. Also a question about services that are approved and why some are not approved by the Ameren, Tim McTaggart (Ameren Representative) is going to look into it and get back Mr. Burns
3. The agenda was approved MSP: Don Ganiere/Steve Haywood
4. Minutes of the April July 11, 2016 meeting were approved MSP Don Ganiere/Greg Farmer
5. Electrical Inspectors Report for July -September
 - a. Electrical License Renewals- 10
 - b. New Electrical Licenses Issued- 5
 - c. Test administered- July 22, 17 took test 5 passed. September 16 took test 8 passed
 - d. Test passed- 13
6. Old Business- The new exams for the three classifications are finished. The colors for the licenses will be red for residential, green for commercial, and blue for comprehensive.
7. New Business- Chuck Schafer introduced new rules for renewing electrical licenses. Licenses expire December 31, of each year and many renew months later creating some extra work for the office. All renewals after March 1, will be charged an additional \$25.00 late fee.
8. Also there has been some problems with obtaining electrical permits and giving advance notice for inspections. Many believe that because they have a building permit they do not have to get an electrical permit and many times we have no knowledge of a job, which creates more unnecessary work. It is the responsibility of the electrician or electrical company to make sure all

permits are obtained. Therefore, the issuing of verbal or written warning, suspension of license, or a citation will be in order.

9. Next meeting date: January 18, 2017

10. Meeting Adjourned at 5:30 pm.

Respectfully submitted: Chuck Schafer