

O T T A W A VISITORS CENTER

**Board Meeting Minutes
September 24th, 2018**

Present: Chair Matt Skelly, Secretary Karen Zemann, Executive Director Curt Bedei, Scott Struchen, Kevin Bressendorf, Mary Beth LeSeure, Caitlin Chrzanowski, Tom Justice, Heather Johnson, Sean Hodge, Chamber Director Boyd Palmer, City Liaison Reed Wilson **Absent:** Vice Chair Hank Wolf, Treasure DeWayne Cronkright, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio) **Guest:** Pamela Beckett

Meeting Called To Order 5:00pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Pamela Beckett – Starved Rock Country Prospectus. Conducted through Tom Heimsoth at Heritage Harbor. Promoting the brand. Next Step to keep our brans. 2 nd Quarter of 2019 Website will be up. Map for murals	N/A	N/A

Chamber Report-Palmer	Eco Development, met with MBL – Emp 220, Raising the Salaries, Has Job Openings, YMCA – Adv Committee 17 MIL funding, Oct 25 Town Hall Meeting	N/A	N/A
City Report-Wilson	RT 71 Econ Develop, Riverfront Development, 2 private developers for river, Cats Eye Wine Bar and Court St Pub, Jackson St Plaza, Oct 15 th public meeting for Jackson St, City owns another building-the property costs \$10,000.	N/A	N/A
Next Board Meeting	October 22nd, 2018	N/A	N/A
Next Committee Meetings	Wednesday, Oct 10th, 2018– Operations 2p, Marketing 3p, Finance emailed	N/A	N/A
Review of Minutes		1. Moved by Karen Zemmann 2 nd by Kevin Bresendorf	1. Motion to accept the meeting minutes from Aug 27th, 2018. Motion carried

Old Business	<ol style="list-style-type: none"> 1. CLE, L-D Mural – Email Sent to Peter and Nathan, no response. Scott will follow up. Could be next year for any changes 2. Office Rental – Hank was not present to discuss. Taxes and Insurance should be added to study for next meeting. 3. Mural Committee Agreement – Matt and Curt talked to the committee about the agreement. Mural Committee has not come back with anything. Don't know where they stand. 	<ol style="list-style-type: none"> 2. Moved by Tom Justice 2nd by Kevin Bressendorf 3. 3. Moved by Tom Justice 2nd by Heather Johnson 	<ol style="list-style-type: none"> 2. Motion to Table the discussion. Motion carried. 3. Motion to have legal counsel look over mural committee By-Laws/ agreement. Motion Carried
New Business	<ol style="list-style-type: none"> 1. Pamela Beckett – SRC Prospectus – see public comment 2. OVC Board term limits/By-laws 3. New Board member committee designation 	<ol style="list-style-type: none"> 2. Moved by Scott Struchen 2nd by Kevin Bressendorf 	<ol style="list-style-type: none"> 2. Motion to have legal counsel review the By-laws with the appointed committee and report to the board. Committee consists of Curt Bedei, Matt Skelly, Megan Catlin, Tom Justice, Heather Johnson, Caitlin Chrzanowski, Sean Hodge. 3. Caitlin and Sean to Marketing Tom and Heather to Finance and Mary Beth to Operations

Directors Report	OVC Building work is complete. Waiting on invoice for gutters to come in, Many International Visitors – Russia, Germany, Israel, Canada. Not here for skydive – just traveling. 5000 views for Chris Kringle on website.	N/A	N/A
Committee Report	Operations – Marketing – Finance emailed –	N/A	Finance report was overlooked and not placed on file. It will be added to next month's meeting agenda.
Adjournment	6:50pm	Moved by; Mary Beth LeSeure 2 nd by Scott Struchen	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting September 28TH, 2018 - Quorum was established