

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
October 17, 2017

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Jim Reilly
Rob Schmidt
Kim Czyz

Jack Mitchell called the meeting to order at 12:50 p.m.

Moved by Phil McNally, second by Jim Reilly to approve the August 17, 2017 minutes as written. All ayes. Motion passed.

Public Comment

None.

Moved by Rob Schmitt, second by Jean Eltrevoog that the Water/Wastewater Final Eligibility register, as shown below, be adopted.

FINAL ELIGIBILITY REGISTER
PUBLIC WORKS WATER/WASTEWATER
Posted October 17, 2017

The following is the Final eligibility register for the position of Public Works Water/Wastewater in the City of Ottawa. It is the result of an examination conducted by the Civil Service Commission on September 26, 2017 and is inclusive of Veteran's preference points.

1. David Hall 85.44
2. Bryce Roberts 78.64
3. Casey Ocepek 78.64

Order of rank on this register is determined pursuant to Rule VII, section 7.1 of the Civil Service Rules for the City of Ottawa, effective October 25, 2015.

An appointment to said position is contingent upon satisfactorily completing a background check, physical agility test, physical and drug test.

This register is in effect for two years from date of posting.

Kim advised the Commission that due to one employee in the Public Works Water Division, and one employee in the Public Works Wastewater division being off work due to work-related injuries, and an upcoming retire in each department, the City Council has authorized hiring one person for each division at this time.

Moved by Jim Reilly, second by Rob Schmidt to authorize hiring of the next eligible two candidates on the current water/waste eligibility register, following the required posting of the in-house AFSCME Vacancy Notice. Be it further moved, that should a current employee be approved for a transfer, subsequent hiring is hereby authorized. All ayes. Motion passed.

Moved by Rob Schmitt, second by Rob Jim Reilly that the meeting be adjourned at 1:07 p.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Telecommunicator
Vehicle Maintenance
General Labor/Building Maintenance
General Office
Water and Wastewater

Expiration Date

November 18, 2018
November 18, 2018
December 7, 2017
December 7, 2017
October 6, 2017