



MEETING MINUTES

Ottawa Electrical Commission

Date: October 18, 2017

Attendees:

Greg Farmer

Don Ganiere

Chuck Schafer

Tim McTaggart

Monte Ricci

Steve Hayward

Guests:

Steve Burns and Mike Sutfin

1. Meeting was called to order at 4:00 pm
2. Opportunity for public input: There was no public input.
3. The agenda was approved MSP: Ganiere/McTaggart
4. Minutes of the July 19, 2017 meeting were approved. MSP: Ricci/ Farmer
5. Electrical Inspector's Report for July-September 2017.
 - a. Electrical License renewals – 11
 - b. New Electrical Licenses Issued – 17
 - c. Tests administered – July 21 and August 28.
 - d. Tests passed – 10
6. Old Business: Mr. Ganiere reported that the City Electrical Code needed no updating to comply with the 2017 Edition of the National Electrical Code.
7. New Business: Mr. Schafer introduced new language to stream line the process for renewing electrical licenses. License holders are only allowed to skip one year of not renewing their license, and if they do, they will have to pay \$200.00, and it must be received by March 1st. Payment after March 1st will be \$300.00.
8. Mr. McTaggart introduced possible updates to Ameren's Service Manual. Changes in safety, grounding, and disconnects for 480 volt services were discussed.
9. Next Meeting Date: January 17, 2018.
10. Adjournment of Meeting: 5:00 P.M.

Respectfully submitted: *Chuck Schafer*