

O T T A W A

VISITORS CENTER

**Board Meeting Minutes
October 22nd, 2018**

Present: Chair Matt Skelly, Vice Chair Hank Wolf, Treasure DeWayne Cronkright, Secretary Karen Zemmann, Executive Director Curt Bedei, Kevin Bressendorf, Mary Beth LeSeure, Caitlin Chrzanowski, Tom Justice, Heather Johnson, Sean Hodge, Chamber Director Boyd Palmer, City Liaison Reed Wilson **Absent:** Scott Struchen, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio) **Guest:**
Meeting Called To Order 5:03pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments		N/A	N/A
Chamber Report-Palmer	KBR Project, 3 rd town hall meeting at K of C Hall. 17M project, Jackson St project	N/A	N/A

City Report- Wilson	RT 71 Econ Develop, New 71 TIF, Court St Pub opened, Wine and Art Walk, Book Store extention almost complete, Jackson St Project – meeting well attended – OVC represented, Chris Kringle, Omni Prize meeting scheduled, Riverfront Development, Looking For Lincoln	N/A	N/A
Next Board Meeting	November 26th, 2018	N/A	N/A
Next Committee Meetings	Wednesday, Nov 14th, 2018– Operations 2p, Marketing 3p, Finance emailed	N/A	N/A
Review of Minutes		1. Moved by Karen Zemann 2 nd by Hank Wolf	1. Motion to accept the meeting minutes from Sept 28th, 2018. Motion carried

Old Business	<ol style="list-style-type: none"> 1. CLE, L-D Mural 2. Office Rental – Went over Hanks study, office space comparison, Items to be Purged, Items needed for events. Megan Cantlin will meet with Curt about lease agreement. 3. Mural Committee Agreement – By-laws were submitted by Megan Cantlin. By-Laws needed to be reviewed 4. OVC Board term limits and By-laws. Had not been submitted at time of meeting 	<ol style="list-style-type: none"> 2. Moved by Mary Beth LeSeure 2nd by Kevin Bressendorf 3. Moved by Tom Justice 2nd by Mary Beth LeSeure 4. Moved by Tom Justice 2nd by Mary Beth LeSeure 	<ol style="list-style-type: none"> 2. Motion to market the OVC office space to rent. Motion Carried 3. Motion to table the By Laws for mural committee. Motion Carried 4. Motion to table the By Laws and Term limits. Motion Carried
New Business	<ol style="list-style-type: none"> 1. December board meeting December meeting falls on Christmas Eve. Asking to move one week ahead 2. Budget A committee of DeWayne, Scott and Caitlin will form for budget discussions 	<ol style="list-style-type: none"> 1. Moved by Hank Wolf 2nd by Kevin Bressendorf 	<ol style="list-style-type: none"> 1. Motion to move December meeting to December 17th.

Directors Report	OVC Building work is complete. Waiting on invoice for gutters to come in, Many International Visitors – Russia, Germany, Israel, Canada. Not here for skydive – just traveling. 5000 views for Chris Kringle on website.	N/A	N/A
Committee Report	Operations – Marketing – Sean talked about marketing Finance emailed –	Moved by Tom Justice 2 nd by Mary Beth LeSeure	Motion to place September 2018 & October 2018 Finance report on file. Motion carried.
Adjournment	6:22pm	Moved by; Mary Beth LeSeure 2 nd by Tom Justice	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting, October 22nd 2018 - Quorum was established