

MINUTES OF THE OTTAWA PLAN COMMISSION MEETING

April 28, 2014

Chairman Brent Barron called the meeting to order at 7:00 PM in the Ottawa City Council Chambers.

ROLL CALL

Present: Barron, Burns, Ganiere, Howarter, Perry, Stone, Volker

Absent: Buiting, Reagan,

Others: City Planner Tami Huftel

MINUTES OF PREVIOUS MEETING

Minutes of the March 24, 2014 and April 7, 2014 meetings were approved as published.

OLD BUSINESS

- a. *Amend Plan Commission by-laws.* Plan Commission discussed the presented by-laws. Some changes they requested 1) add a recording secretary 2.) Secretary may act as chairman should the chairman and vice-chairman be absent. 3.) Compare membership attendance requirements with general committee requirements in municipal code. It was moved by Howarter and seconded by Ganiere that the by-law amendments be places on file. Motion carried unanimously.
- b. *Continued public hearing on the comprehensive plan.* Chairman Barron re-opened the public hearing. Several members commented on minor items such as business names, Starved Rock County spelling, School District map showing Wallace District and changing out a few pictures. Perry commented that the consultant went above and beyond, and this plan is realistic. Other members agreed with this. Barron stated in 2002 they were more involved and actually wrote some of the plan. Stone commented we have more staff today. Ganiere commented this procedure was much smoother in comparison. Volker stated they did a very good job. Tom Walsh audience member and on the County Board stated he was just there to listen the County is revising their plan. Burns stated she appreciated the County involvement. Hearing no more comments it was moved by Stone and seconded by Ganiere that the OPC recommend the City Council approve the comprehensive plan including various conditions and correction Tami has noted. Motion carried unanimously.
- c. *Continued public hearing from Lee Follis for a zoning amendment from "E to A-1" located at 624 West Marquette Street. Legal description: lots 8 and 9 in block 1 in Leland's Addition to Ottawa situated in LaSalle County, Illinois.* Ganiere stated the applicant notified him they could not attend the meeting due to illness. It was moved by Volker and seconded by Howerter that this Public Hearing be continued until the special commission meeting on June 2, 2014 due the Memorial Day holiday. Motion carried unanimously.
- d. Moved by Howerter and seconded by Ganiere to change the May 26th Plan Commission to Monday, June 2nd due to the Memorial Day holiday. Motion carried unanimously.

Chairman Barron adjourned the meeting at 7:52 pm

Respectfully submitted,

Debbie Burns

Secretary

As written by Tami Huftel