

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
March 1, 2013

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Rob Schmidt
Kyle Stephens
Chief Brent Roalson
Kim Czyz

Kyle Stephens called the meeting to order at 11:00 a.m.

Moved by Kyle Stephens, second by Phil McNally to approve the minutes of the February 6, 2013 meeting as written. All ayes. Motion passed.

Moved by Jack Mitchell, second by Kyle Stephens to hire the next eligible candidate on the current Telecommunicator Eligibility register. All ayes. Motion passed.

Discussion regarding possibly transferring hiring and firing authority for telecommunicators from the Civil Service Commission to the E911 Board. Kim will follow up on this with the City's Corporation Counsel.

Moved by Jack Mitchell, second by Rob Schmidt to adjourn the meeting at 11:45 a.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	October 20, 2013
General Labor/Building Maintenance	October 28, 2013
General Office	November 28, 2013
Water and Wastewater	November 4, 2013