

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
December 7, 2012

Present: Phil McNally
Jack Mitchell
Chief Brent Roalson
Rob Schmidt
Kyle Stephens
Kim Czyz

Kyle Stephens called the meeting to order at 11:15 a.m.

Moved by Kyle Stephens, second by Jack Mitchell to approve the minutes of the September 27, 2012 meeting as written. All ayes. Motion passed.

Moved by Jack Mitchell, second by Phil McNally to offer a Telecommunicator position to the next eligible candidate on the current Telecommunicator Eligibility Register. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to adjourn the meeting at 12:00 p.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	October 20, 2013
General Labor/Building Maintenance	October 28, 2013
General Office	November 28, 2013
Water and Wastewater	November 4, 2013