

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
December 22, 2011

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Rob Schmitt
Kyle Stephens
Police Captain Brent Roalson
Kim Czyz

Kyle Stephens called the meeting to order at 11:15 a.m.

Moved by Jack Mitchell, second by Kyle Stephens to approve minutes of the December 16, 2011 meeting as written. All ayes. Motion passed.

Moved by Jack Mitchell, second by Kyle Stephens to offer a position of telecommunicator to candidate #2 on the current eligibility register, Greer Blaustein. All ayes. Motion passed.

Captain Roalson updated the Commission on a disciplinary issue regarding a telecommunicator.

Moved by Kyle Stephens, second by Jack Mitchell to adjourn the meeting at 11:30 p.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	May 5, 2013
Vehicle Maintenance	October 20, 2013
General Labor/Building Maintenance	October 28, 2013
General Office	November 28, 2013
Water and Wastewater	November 4, 2013