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**Board of Fire and Police Commissioners**

Meeting Minutes

July 13, 2012

Present: Jim Conness  
Cliff Espevik  
David Manigold  
Chief Jeff Newbury  
Tim Geiger  
Chris Saar  
Kim Czyz

David Manigold called the meeting to order at 4:00 p.m.

Moved by Cliff Espevik, second by David Manigold, to approve the minutes of the June 22, 2012 meeting as written. All ayes. Motion passed.

**Correspondence**

**Old Business**

Rob is working on updating the Rules and Regulations.

The Board previously received a request from Mayor Eschbach to hire and promote pursuant to the upcoming retirement of Fire Captain Ed Taylor. Due to the fact that the current entry level eligibility register has been exhausted hiring will be postponed until a new list is established.

Jim Conness expressed his concern regarding a candidate on the Fire Lieutenant promotional eligibility register who is currently on workmen's compensation. Mr. Conness feel he is working on a second job.

Moved by Cliff Espevik, second by David Manigold to promote Brian Dose to the rank of Fire Captain effective July 19, 2012. All ayes. Motion passed.

Moved by Cliff Espevik, second by David Manigold, to adjourn into executive session at 4:17 p.m. to discuss a matter of personnel. All ayes. Motion passed.

Moved by Cliff Espevik, second by David Manigold, to reconvene into open session at 4:27 p.m. All ayes. Motion passed.

Moved by Cliff Espevik, second by David Manigold to promote Brian Garland to the rank of Fire Lieutenant effective July 19, 2012. All ayes. Motion passed.

**New Business**

Fire Chief Newbury advised the Board that a fire fighter candidate did not pass the psychological exam.

**CITY OF OTTAWA  
BOARD OF FIRE AND POLICE COMMISSIONERS**

**DAVID MANIGOLD, M.D., CHAIRMAN  
CLIFFORD ESPEVIK, SECRETARY  
ROBERT A. ALVARADO, COMMISSIONER**

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Kim Czyz advised that Board that she received a couple of phone calls asking if the CPAT could be submitted after the close of applications as there is a CPAT test on August 4, 2012. The Board determined that all applicants must have a valid CPAT on or before the close of application son August 3, 2012.

Chief Zeilmann advised the Board that he received an inquiry regarding the age requirement for police patrol applicants. Pursuant to statute individuals that are or have been police officers can apply if they are beyond the age of 25.

Moved by Cliff Espevik, second by David Manigold to adjourn the meeting at 4:40 p.m. All ayes. Motion passed.

Respectfully submitted,

Kim Czyz  
Recording Secretary

**NEXT MEETING: August 10, 2012**

Cc: Mayor Eschbach  
Chief Jeff Newbury– via e-mail  
Chief Brian Zeilmann – via e-mail  
Captain Brent Roalson - via e-mail  
Board of Fire and Police Commissioners – via e-mail

<u>Eligibility Register</u>	<u>Expiration Date</u>
Patrol Officer	June 22, 2012
Police Sergeant	March 25, 2008
Police Captain	August 15, 2009
Police Corporal	January 21, 2011
Firefighter	August 6, 2012
Fire Lieutenant	September 12, 2011
Fire Captain	October 16, 2010

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