

**MINUTES OF THE OTTAWA PLAN COMMISSION  
SPECIAL MEETING  
June 4, 2012**

Chairman Brent Barron called the meeting to order at 7:03 p.m. in the Ottawa City Council Chambers.

**ROLL CALL**

Present: Barron, Buiting, Less, Perry, Reagan, Stone

Absent: Burns, Howarter, Volker

Others: City Planner Tami Huftel, Commissioner Aussem

**MINUTES OF PREVIOUS MEETING**

It was moved by Less and seconded by Buiting that the minutes of the April 23, 2012, meeting be approved as published. Motion carried unanimously.

**OLD BUSINESS**

It was moved by Buiting and seconded by Stone that the public hearing for 1016 West Superior Street be continued. Motion carried unanimously.

**NEW BUSINESS**

- a. *Rezoning Request 341 Bellevue Avenue.* Owner Dave Patton explained they have a purchaser interested in this property to be used as a Sheet Metal Apprenticeship Training Center and Office, therefore new zoning is required. Brent explained this property is currently legal non-conforming for the use of heating and plumbing. Once the use changes the zoning needs to fit the proposed use. Generally speaking there will be 1 or 2 people on the property per day. During typically school year they are anticipating 3 to 4 total cars on site total. No improvements are being proposed to the exterior of the building. The signage will change but not sure of the look at this time. The owner walked the notice of zoning change door to door and presented a signed sheet to the commission. There being no further questions or discussions, it was moved by Stone and seconded by Less that the OPC recommend the City Council approve the request to rezone the property located at 341 Bellevue Avenue based on findings in the staff report from A-2 to C-2. Motion carried unanimously.

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Tami L. Huftel  
City Planner