

# O T T A W A

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## V I S I T O R S C E N T E R

### Board Meeting Minutes

**April 25, 2011**

**Present:** Executive Director Julie Johnson acting Chair, Vice Chair Kevin Steward, Secretary Jeff Heimsoth, Treasurer Peg Kramer-Graves, Tina Wright , James Harris, Byron Perry, Marty Ruhland, Jeff Johnson, Hans Andrews, Jessica Sellett  
**Absent:** Chairman Mike Kirkpatrick, Deb Burns, Jeremy Johnson, City Liaison Nancy Stisser (ex-officio,) Chamber Director Boyd Palmer (ex-officio).

Meeting Called To Order 5:19pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Presentation by Reed Wilson, City of Ottawa Econ Development regarding the “Official Downtown Econ Development Program”.	Na	
Next Meeting	Set for Monday, May 23, 2011 @ 5:15pm garden level at the Reddicks.	Na	
Next Committee Mt	Wednesday, May 11, 2011 at OVC; 2pm-Operations;3pm-Finance; 4pm-Marketing;	Na	
Review of Minutes	The March, 2011 minutes were presented.	Moved by Harris 2 <sup>nd</sup> by K-Graves	Motion to approve minutes as attached. Motion carried.
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	

Committee Reports	<u>Operations-Reported by Steward</u> <u>Finance-Reported by Kramer</u>  <u>Marketing-Reported by Perry</u> No Public Radio 1mo (May) contract approved by Marketing to promote wine fest. Will discuss year long contract at next mtng	Na Moved by Ruhland 2nd By Perry  Na	Motion to approve attached finances that were previously reviewed and approved by finance committee at an earlier date. Motion Carried
Chamber Report-Palmer	None	Na	
City Report-Stisser	None	Na	
Adjournment	Motion to adjourn 6:15	Moved by Sellett, 2 <sup>nd</sup> by Harris	Motion Carried
Other	Julie Johnson took a moment to thank James Harris for all his years of dedication to the OVC. He is retiring from our board as of today and made the final motion to close the meeting. Thanks too to Jeremy Johnson who has always assisted our board in any venture it has undertaken. Those vacancies will be filled by Hans Andrews and Jessica Sellett respectively.	Na	

RESPECTFULLY SUBMITTED BY JULIE JOHNSON AS REPORTED BY SECRETARY JEFF HEIMSOTH.