

O T T A W A

V I S I T O R S C E N T E R

Board Meeting Minutes

July 23, 2012

Present: Chair Kevin Steward, Executive Director Julie Johnson, Marty Ruhland, Hans Andrews, Byron Perry, Jeff Johnson, Tina Wright , Deb Burns, Chamber Director Boyd Palmer (ex-officio); **Absent:** Treasurer Peg Kramer-Graves, Secretary Jeff Heimsoth, Matt Skelly, City Liaison Nancy Stisser (ex-officio).

Meeting Called To Order 5:00pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	None	Na	
Chamber Report-Palmer	Downtown lease activity up; Retail inquiries North Ottawa; Annual Dinner Speaker chosen; Interview w/retail marketing firm; Educate & Relate Yahoo! classes	Na	
City Report-Stisser	None	Na	
Next Board Meeting	Monday, August 27, 2012 @ 5pm Reddicks Mansion	Na	
Next Committee meeting	Wednesday, August 8, 2012 Marketing Committee @ 4pm-No Operations-Finance will meet by Email	Na	
Review of Minutes	June, 2012 minutes presented for review and approval.	Moved by Andrews 2 nd by Burns	Motion to accept the minutes as presented earlier in an on-line attachment. Motion Carried.
Directors Report	Events report, meetings report, head count report, accepted as presented. Sample Social Network Event Letters handed out.	Na	

Committee reports	<u>Finance-Reported by Andrews-Met Online</u> <u>Marketing-No Report</u> <u>Operations-No Report</u>	Moved by Ruhland 2 nd by Perry Na Na	Motion to accept Financial Report as presented. Finances were pre-approved by finance committee on line at an earlier date. Motion Carried.
Adjournment	Adjourned at 5:45pm	Moved by Jeff Johnson 2 nd by Wright	Motion to adjourn. Motion Carried.

RESPECTFULLY SUBMITTED BY JULIE JOHNSON, ACTING SECRETARY FOR JEFF JOHNSON, 7/23/2012