



CITY OF OTTAWA

Community Development Department
301 W. Madison Street, Ottawa, Illinois 61350
815-433-0161
www.cityofottawa.org

For Office Use:
Permit: _____
Date Issued: _____
Permit Fee: _____
<small>Building fees are based on square feet.</small>
Payment Method:
___ Cash ___ Check ___ CCard

RESIDENTIAL CONSTRUCTION PERMIT APPLICATION

(Please Print Clearly)

OWNER: _____ PROJECT ADDRESS: _____

OWNER ADDRESS: _____ PHONE NUMBER: _____

PARCEL NUMBER: _____ OCCUPANCY: Single Family Multi Family / RENTAL?: Yes No

Tax bill, assessment office, gis.lasallecounty.org/maps/

PROJECT DESCRIPTION: _____

New home, accessory building, deck, remodel, addition to...

EXISTING/PROPOSED HEIGHT OF STRUCTURE: _____ LOT DIMENSIONS: _____ SIZE OF LOT (Ft²) _____

ESTIMATED COST OF IMPROVEMENT: _____ SIZE OF IMPROVEMENT(ft²) _____

GENERAL CONSTRUCTION INFORMATION:

Type of Construction: Wood Frame Metal Masonry Other (explain) _____

Footings (Material, depth, size, rebar): _____

Foundation Walls (Material, depth, thickness, insulation): _____

CONTRACTOR INFORMATION: licensed plumber and electrician is required if this is not an owner occupied structure

General: _____ City Lic. #: _____ Phone Number: _____

Plumber: _____ State Lic. #: _____ Phone Number: _____

A licensed plumber is required if this is not an owner occupied structure

Electrical: _____ City Lic. #: _____ Phone Number: _____

A licensed electrician is required if this is not an owner occupied structure

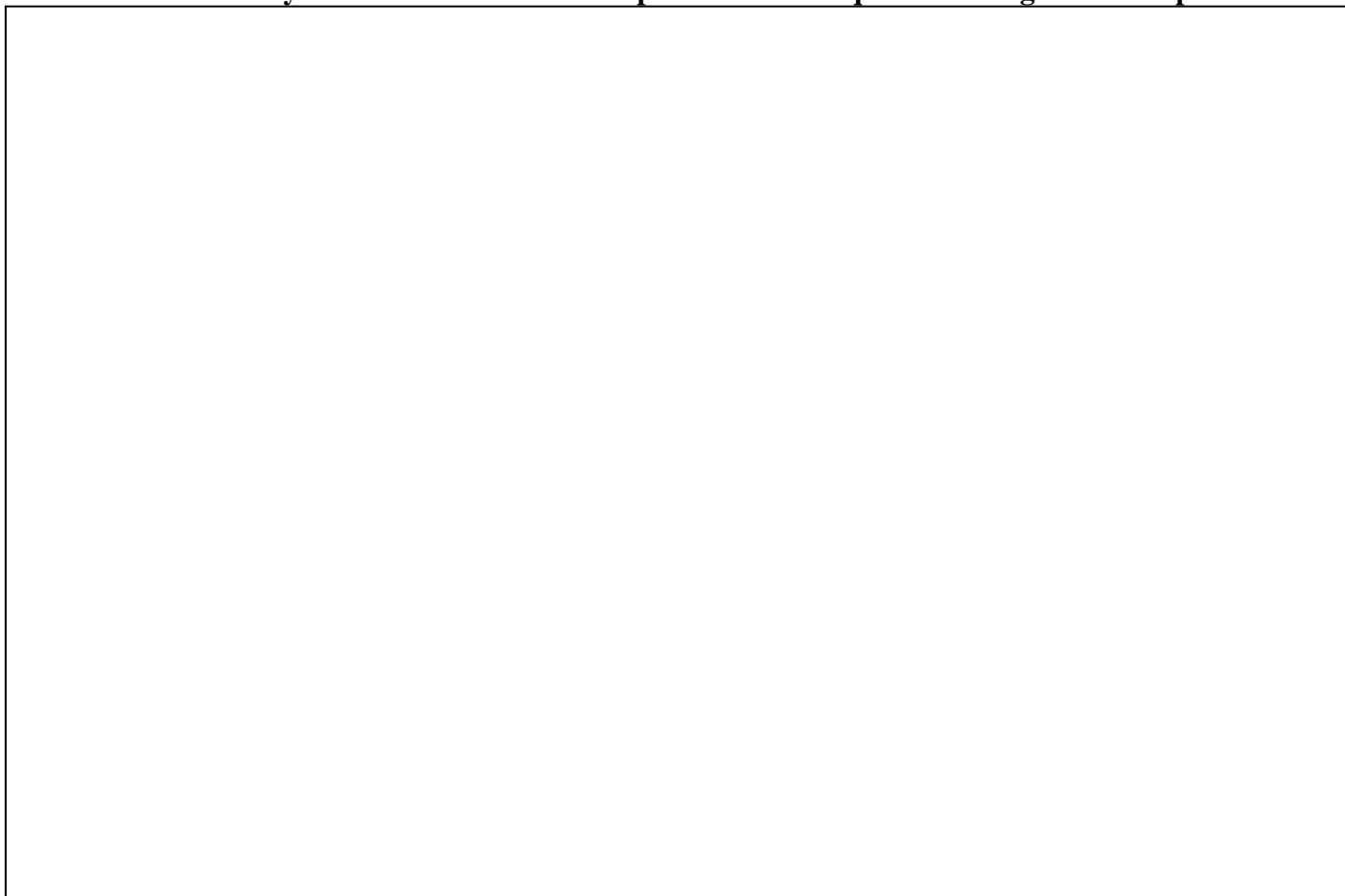
Other: _____ Lic. Number: _____ Phone Number: _____

If there is electrical or plumbing work associated with the improvement listed on this application, a separate electrical and plumbing application must accompany this application.

- NO WORK SHALL COMMENCE UNTIL ALL APPLICABLE PERMITS HAVE BEEN ISSUED AND PAID FOR.
- A SITE DIAGRAM AND A SET OF CONSTRUCTION PLANS SHALL BE ATTACHED TO THIS APPLICATION.
- PERMIT EXPIRES 1 YEAR FROM THE DATE OF ISSUANCE.
- ALL INSPECTIONS INDICATED ON PERMIT MUST BE PASSED PRIOR TO OCCUPYING/UTILIZING OF STRUCTURE.
- CALL JULIE/811 BEFORE YOU DIG
- DISCHARGING STORMWATER, ROOF GUTTERS, OR FOOTING TILE TO THE SANITARY SEWER IS PROHIBITED.
- **OCCUPANCY, FURNISHINGS, AND USE IS PROHIBITED UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED**

Please use the box below to demonstrate the location of the proposed improvement on your property. The sketch should include the property dimensions, location of existing/proposed structure(s)/improvement(s), proposed setback distance from property lines and any other structures, and a notation indicating which direction is north on your sketch. An aerial image can also be used to demonstrate location of proposed improvement.

The City will not review or issue a permit if an adequate site diagram is not provided



I am the owner/designee of the owner and I hereby agree to perform said work and construct said structure as contemplated in the foregoing application and in accordance with the specifications submitted and agree to comply with any all applicable local, state, and federal regulations including the most recent adoption of the City's Municipal Code.

Printed Name

Signature

Date

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating thereto, and find the same to be in accordance with the provisions of the Local Ordinance, relating to the construction at the aforementioned address, and that the same has been **APPROVED / DENIED** and entered in the records this date.

BUILDING OFFICIAL: _____ DATE: _____