

Ottawa, Illinois  
November 6, 2012

Regular meeting of the Council of the City of Ottawa, Illinois.

Present: Commissioners Daniel F. Aussem, Wayne A. Eichelkraut Jr.,  
Edward V. Whitney, Dale F. Baxter and Mayor Robert M. Eschbach.  
Absent: None.

Commissioner Baxter presented minutes of previous meeting.  
Moved by Commissioner Baxter that the minutes of a regular meeting of the Council of the City of Ottawa, Illinois, held on Tuesday, October 16, 2012, be approved as recorded in the permanent files of the City Clerk.  
Second by Whitney.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Eichelkraut presented Biweekly Salary Payroll.  
Moved by Commissioner Eichelkraut that the Biweekly Salary Payroll of October 26, 2012, in the amount of \$334,777.00, be approved and warrants issued.  
Second by Aussem.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Eichelkraut presented Monthly Expense Report.  
Moved by Commissioner Eichelkraut that the Monthly Expense Report of November 6, 2012, showing expenses in the amount of \$1,852,134.36, be approved and warrants issued.  
Second by Whitney.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Eichelkraut presented Annual Financial Report.  
Moved by Commissioner Eichelkraut that the Annual Financial Report of City Clerk, Shelly L. Munks, for fiscal year 2012, be received and placed on file.  
Second by Baxter.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Eichelkraut presented Resolution.  
Moved by Commissioner Eichelkraut that a Resolution authorizing the execution of an intergovernmental agreement between the City of Ottawa and the Illinois Office of the Comptroller, regarding the Local Debt Recovery Program, be received and placed on file for public inspection.  
Second by Whitney.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Whitney presented Report of Fire Chief.  
Moved by Commissioner Whitney that the Report of Fire Chief, Jeffrey A. Newbury, for the month of October 2012, be received and placed on file.  
Second by Eichelkraut.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Baxter presented Payment.  
Moved by Commissioner Baxter that Engineer's Payment Estimate number 1 for work completed by Advanced Asphalt Co. on the 2012 MFT Maintenance of City Streets in the amount of \$421,891.10 be approved and paid from the Motor Fuel Tax Fund.  
Second by Eichelkraut.  
Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.  
Nays: None. Motion carried.

Commissioner Baxter presented Payment.

Moved by Commissioner Baxter that Invoice number 2 from Renwick & Associates for engineering inspection services performed in connection with the 2012 Motor Fuel Tax Maintenance of City Streets in the amount of \$21,094.55 be approved and paid from the Motor Fuel Tax Fund.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Baxter presented Request.

Moved by Commissioner Baxter that the Request from Pleasant View Luther Home to purchase right of way to Willard Avenue, be received and placed on file. Be it further moved, a public hearing be set for Tuesday, December 4, 2012, at 7:00 p.m. in Council Chambers on this said right of way vacation.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Police Chief.

Moved by Mayor Eschbach that the Report of Police Chief, Brent A. Roalson, for the month of October 2012, be received and placed on file.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Registrar.

Moved by Mayor Eschbach that the Report of Registrar, Shelly L. Munks, for the month of October 2012, be received and placed on file.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Parking Administration.

Moved by Mayor Eschbach that the Report of the Parking Administration Department showing fines collected of \$745.00 and meter coins of \$22.89 for the month of October 2012, be received and placed on file.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Building Official.

Moved by Mayor Eschbach that the Report of Building Official, Michael J. Sutfin, for the month of October 2012, be received and placed on file.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Sidewalk Program.

Moved by Mayor Eschbach that the Report of the Sidewalk Program showing 4 participants in the amount of \$5,512.50, for the month of October 2012, be approved and paid for from the General Corporate Fund.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance approving and authorizing the execution of a professional services agreement for the second amendment to the East TIF District between the City of Ottawa and Jacob & Klein Ltd., which has been on file for public inspection since October 16, 2012, be passed and approved.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of an agreement for professional services between the City of Ottawa and Basalay, Cary, & Alstadt, for Central School's demolition, which has been on file for public inspection since October 2, 2012, be adopted.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of an agreement for professional services between the City of Ottawa and Midwest Environmental Consulting Services, for Central School's asbestos abatement, which has been on file for public inspection since October 2, 2012, be adopted.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution adopting a citizen participation plan regarding the IKE Disaster Recovery Program grant, be adopted.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor that a Resolution approving and authorizing the execution of an employment agreement for an appointed city official in Dave Gualandri as Police Captain, which has been on file for public inspection since October 16, 2012, be adopted.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a consulting agreement between the City of Ottawa and Mercer Health & Benefits LLC, which has been on file for public inspection since October 16, 2012, be adopted.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution approving a collective bargaining agreement and authorizing its execution between the City of Ottawa and the Police Benevolent Labor Committee, which has been on file for public inspection since October 16, 2012, be adopted.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of contracts between the City of Ottawa and multiple vendors for the 2012 Festival of Lights parade, be received and placed on file for public inspection.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a services contact between the City of Ottawa and the Retail Coach LLC, be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a contract between the City of Ottawa and Fehr Graham & Associates, regarding brownfields assessments and a redevelopment program, be received and placed on file for public inspection.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a consulting agreement between the City of Ottawa and the EMS Midwest LLC, be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution requesting permission from the Illinois Department of Transportation to construct a paved intersection east of Titanium Drive, be adopted.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution reappointing Joacim Brown, term to expire April 2014, and Dan Ruhl, term to expire April 2013, both to the Police Pension Board, be adopted.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution appointing Steve Aussem and Alan Howarter, terms to expire July 2015, both to the Ottawa Tree Board, be adopted.

Second by Aussem.

Moved by Commissioner Whitney that the appointees be by separate motion.

Second by Aussem.

Moved by Mayor Eschbach that Steve Aussem be appointed to the Ottawa Tree Board.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Moved by Mayor Eschbach that Alan Howarter be appointed to the Ottawa Tree Board.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Baxter, and Mayor Eschbach.

Nays: Whitney. Motion carried.

Mayor Eschbach presented Report of the Zoning Board of Appeals.

Moved by Mayor Eschbach that the Report of the Zoning Board of Appeals meeting held on Thursday, October 18, 2012, considering a rear yard and side yard setback variance request from Barb Waddell for property located at 616 Cornell Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Zoning Board of Appeals and the variance requests be granted with the condition that the foundation be 2 foot in from the property line on the north and west property lines and a 1 foot overhang be allowed and the follow up ordinance be passed and approved.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Requests.

Moved by Mayor Eschbach that the Requests for variances from the Sign Ordinance from Jean Leranger for property located at 1511 Chestnut Street and Mike McGrogan for property located at 604 West Main Street, be received and referred to the Zoning Board of Appeals for review and recommendation.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Final Plat.

Moved by Mayor Eschbach that the Final Plat of Shady Acres Subdivision, be received and referred to the Plan Commission for review and recommendation.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Proclamation.

Moved by Mayor Eschbach that a Proclamation naming Friday, December 14, 2012, as Freezin' for a Reezin' Day in the City of Ottawa, be adopted.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented motion to recess.

Moved by Mayor Eschbach that this Council recess into Closed Session to discuss a matter of pending litigation.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Council recessed at 7:25 p.m.

Mayor Eschbach presented motion to reconvene.

Moved by Mayor Eschbach that this Council reconvene from Closed Session.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented motion to adjourn.

Moved by Mayor Eschbach that this regular meeting be adjourned.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Council adjourned at 7:37 p.m.

Respectfully Submitted,

Shelly L. Munks, City Clerk